



USOE
SIS 2000+
Food Service
On the Web



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Symbol Definitions:



Pencil – edit



\$ Sign – Edit – (Change Current Rates)



Advanced Rate Editor



Stop Serving Item



Deletes the transaction

Auto-Serve – Assigns meal item after student number has been entered.

Auto Save – Saves meal item after student number or student name has been entered. Students won't need to select enter on the keyboard. Auto Save is used for scanning student barcodes.



Food Service

Food Service

Food Items

Manage LEA Food Items
 Manage School Food Items

Point of Service

Cafeteria
 Class Entry
 Setup

Accounts

Manage Accounts
 Manage Patrons
 Import Payments

Applications

Application Verification
 Manage Applications

Reports

- A La Carte Charge Summary
- Account Balance
- Application Approval Letter
- Barcodes by Class
- CHIP Contact
- Daily Food Service Summary
- Daily Meal Detail
- Daily Payment Detail
- Daily Status Summary by Race
- Direct Certification Notification Letter
- Eligibility Summary
- Faculty Account Statement
- Food Service Deficit Letter
- Food Service Roster
- Lunch Count By Class
- Meal Charge Summary
- Meal Rates
- Meal Summary
- Payment Summary
- Student Account Statement
- Student Meal Cards
- Temporary 30 Day Letter

Food Service Permissions

Setup permissions in **Control Master** for **Food Service Personnel**



Two groups should be created:

Food Service Admin and Food Service

Food Service Admin will have all permissions except **Free/Reduced Meal Applications**. Contact Application permission assigns the permission to Contacts (parents/guardians) to login on the web and submit an application for eligibility online.

Food Service Admin Permissions

Details	Group Permissions
Membership	All
Permissions	Academic Intervention
Start Page	Academic Progress
Default Group For	Assessment
Force Change Password	Attendance
Delete This Group	Behavior
	Change Password
	Classroom
	Control Master
	Data Quality
	Enrollment
	Food Service
	Gradebook

Food Service
<input checked="" type="checkbox"/> Applications
<input checked="" type="checkbox"/> Manage Applications
<input checked="" type="checkbox"/> Application Verification
<input type="checkbox"/> Free/Reduced Meal Application
<input checked="" type="checkbox"/> Accounts
<input checked="" type="checkbox"/> Manage Accounts
<input checked="" type="checkbox"/> Edit Statuses
<input checked="" type="checkbox"/> Change Purchase Amounts
<input checked="" type="checkbox"/> Manage Patrons
<input checked="" type="checkbox"/> Import Payments
<input checked="" type="checkbox"/> Point of Service
<input checked="" type="checkbox"/> Cafeteria
<input checked="" type="checkbox"/> Class Entry
<input checked="" type="checkbox"/> Setup
<input checked="" type="checkbox"/> Food Items
<input checked="" type="checkbox"/> Manage LEA Food Items
<input checked="" type="checkbox"/> Manage School Food Items
<input type="checkbox"/> View Report Options

Control Master	Reports
Data Quality	<input checked="" type="checkbox"/> A La Carte Charge Summary
Enrollment	<input checked="" type="checkbox"/> Account Balance
Food Service	<input checked="" type="checkbox"/> Application Approval Letter
Gradebook	<input checked="" type="checkbox"/> Barcodes by Class
Health	<input checked="" type="checkbox"/> CHIP Contact
Lockers	<input checked="" type="checkbox"/> Daily Food Service Summary
Schedule	<input checked="" type="checkbox"/> Daily Meal Detail
SEOP	<input checked="" type="checkbox"/> Daily Payment Detail
Settings	<input checked="" type="checkbox"/> Daily Status Summary by Race
Special Programs	<input checked="" type="checkbox"/> Direct Certification Notification Letter
Statistics	<input checked="" type="checkbox"/> Eligibility Summary
Student Summary	<input checked="" type="checkbox"/> Faculty Account Statement
Student Utilities	<input checked="" type="checkbox"/> Food Service Deficit Letter
Update Student Contact Information	<input checked="" type="checkbox"/> Food Service Roster
	<input checked="" type="checkbox"/> Lunch Count By Class
	<input checked="" type="checkbox"/> Meal Charge Summary
	<input checked="" type="checkbox"/> Meal Rates
	<input checked="" type="checkbox"/> Meal Summary
	<input checked="" type="checkbox"/> Payment Summary
	<input checked="" type="checkbox"/> Student Account Statement
	<input checked="" type="checkbox"/> Student Meal Cards
	<input checked="" type="checkbox"/> Temporary 30 Day Letter

« Reset Save »

Food Service Permissions – for Food Service Workers (Cashiers, etc.) will have less permission than Food Service Admin.

Groups | Food Service | [Create New »](#)

Details	Group Permissions
Membership	All
Permissions	Academic Intervention
Start Page	Academic Progress
Default Group For	Assessment
Force Change Password	Attendance
Delete This Group	Behavior
	Change Password
	Classroom
	Control Master
	Data Quality
	Enrollment
	Food Service
	Gradebook
	Health
	Lockers
	Schedule
	SEOP
	Settings

Food Service

- ☐ Applications
 - ☐ Contact Applications
 - ☐ Manage Applications
- ☒ Accounts
 - ☒ Manage Accounts
 - ☐ Edit Statuses
 - ☒ Change Purchase Amounts
- ☒ Manage Patrons
- ☒ Point of Service
 - ☒ Class Entry
 - ☒ Cafeteria
 - ☐ Setup
- ☐ Food Items
 - ☐ Manage School Food Items
 - ☐ Manage LEA Food Items
- ☒ Reports
 - ☒ Account Balance
 - ☒ Ala Carte Charge Summary
 - ☒ CHIP Contact
 - ☒ Daily Food Service Summary
 - ☒ Daily Meal Detail
 - ☒ Daily Payment Detail
 - ☒ Daily Status Summary by Race
 - ☒ Food Service Deficit Letter
 - ☒ Food Service Roster
 - ☒ Lunch Count By Class

Settings – Select View all students in user's track(s) for all food service personnel.

Groups | Food Service Admin | [Create New »](#)

Groups | Food Service | [Create New »](#)

Details	Group Permissions
Membership	All
Permissions	Academic Intervention
Start Page	Academic Progress
Default Group For	Assessment
Force Change Password	Attendance
Delete This Group	Behavior
	Settings

Settings

- ☐ View all students in user's group(s)
- ☐ View Student IEP Status
- ☐ Contacts Can Self-Register User Accounts
- ☐ View students the user instructs
- ☐ View own student record
- ☐ View students for whom the user is a contact
- ☐ View students the user advises
- ☒ View all students in user's track(s)

Student Mailing Label Permissions

Select: Group Permissions – Enrollment / Select: Reports / Student Mailing Labels

Groups | Food Service Admin | Create New »

Details	Group Permissions
Membership	All
Permissions	Academic Intervention
Start Page	Academic Progress
Default Group For	Assessment
Force Change Password	Attendance
Delete This Group	Behavior
	Change Password
	Classroom
	Control Master
	Data Quality
	Enrollment

Enrollment

- ☒ Reports
 - ☐ Contacts Not Verified
 - ☐ Contacts Without Login Account
 - ☐ Enrollment Entry Code Membership
 - ☐ Student Advisor List
 - ☐ Student Directory
 - ☐ Student Enrollment Summary
 - ☒ Student Mailing Labels
 - ☐ Student Profile
 - ☐ Legal Binding
 - ☐ Health Alerts
 - ☐ Withdrawn Students

Contacts - Parents /Guardians - Application permission assigns the permission to Contacts (parents/guardians) to login on the web and submits an online application. (Optional)

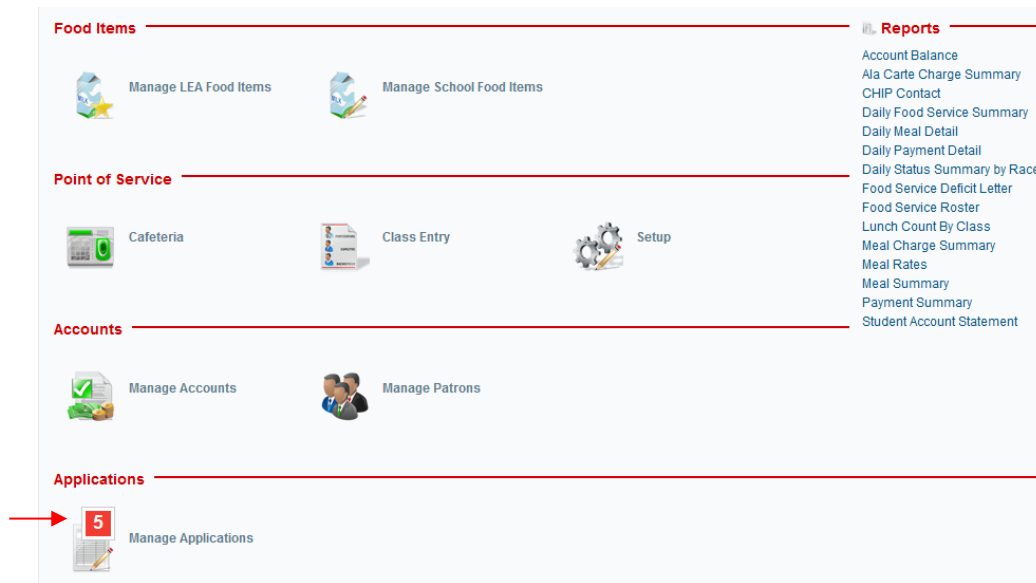
Groups | Contact | Create New »

Details	Group Permissions
Membership	All
Permissions	Academic Intervention
Start Page	Academic Progress
Default Group For	Assessment
Force Change Password	Attendance
Delete This Group	Behavior
	Change Password
	Classroom
	Control Master
	Data Quality
	Enrollment
	Food Service

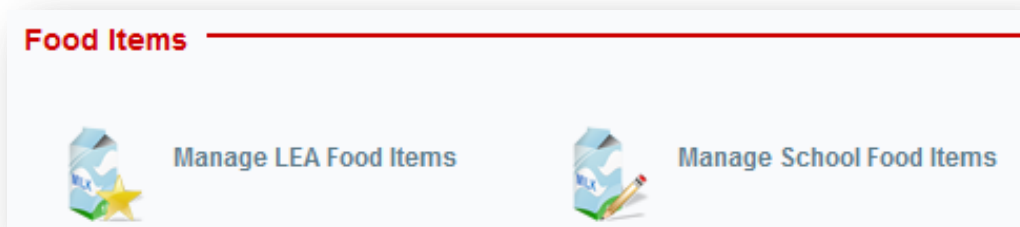
Food Service

- ☒ Applications
 - ☒ Contact Applications
 - ☐ Manage Applications
- ☐ Accounts
 - ☐ Manage Accounts
 - ☐ Edit Statuses
 - ☐ Change Purchase Amounts
 - ☐ Manage Patrons
- ☐ Point of Service
 - ☐ Class Entry
 - ☐ Cafeteria
 - ☐ Setup
- ☐ Food Items
 - ☐ Manage School Food Items
 - ☐ Manage LEA Food Items
- ☐ Reports
 - ☐ Account Balance

When a parent submits an application – Food Service Personnel will see it in Manage Applications



Food Items



Manage LEA Food Items Application - Create New Food Items or New A la Carte Items. Food Service Admin access -

This access is administrative level management for school(s).

This access can also be used to edit several schools at once.

Manage School Food Items Application - select existing Food Items and A la Carte Items for individual schools created in the Manage LEA Food Items application but, cannot create new items.

Food Service Definitions -

Food Type: Breakfast / Lunch,

Consumer Type: Student / Adult/ Child

Pay Type: Free / Reduced / Full / Non-Reimbursable / Worker

Symbol Definitions:



Pencil – edit



\$ Sign – Edit – (Change Current Rates)



Advanced Rate Editor

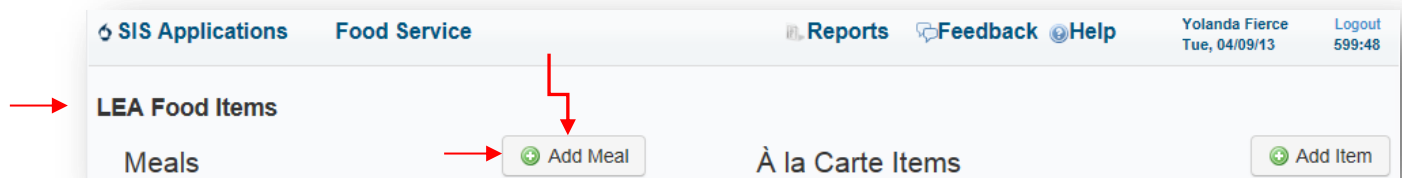


Stop Serving Item



Deletes the transaction

Manage LEA Food Items – Administrative Level - Add Meal -



LEA Meal Rates:

Free Rate-Students who qualify for free meals - charged 0.00

Reduced Rate - Students who qualify for reduced meals - charged reduced rates

Full Rate– Students charged **Full meal prices**

Non-Reimbursable Rates- second meal rates for students, faculty, child, worker, or patrons. Non-Reimbursable meals can include the full meal price amount **plus** the cost to prepare the meal. This is an optional field. If you do not serve second meals, just leave the rate at 0.00.

Worker Rate - worker rate (Non-Reimbursable) - optional field

	Free	Redu.	Full	Non Reimb.	Worker
Student		0.30	1.90	2.05	
Adult				2.50	
Child				2.00	

Manage LEA Food Items - Add Meal (s) - Breakfast / Lunch

Title - Breakfast (setup only if your LEA serves breakfast)

Rates: Add your LEA (school) Rates for each Consumer Type: Student / Adult/ Child and Worker - SAVE

→

Add Meal

→

Title

Breakfast

→

☒ Breakfast
 ☐ Lunch
 ☐ Special Milk Program

→

Rates

→

	Free	Redu.	Full	Non Reimb.	Worker
→ Student		0.30	1.90	2.05	
→ Adult				2.50	
→ Child				2.00	

Title - Lunch

Rates: Add your LEA (school) Rates for each Consumer Type: Student / Adult/ Child and Worker - SAVE

Title

Lunch

☐ Breakfast ☒ Lunch ☐ Special Milk Program

Rates

	Free	Redu.	Full	Non Reimb.	Worker
Student		0.40	2.90	3.05	
Adult				3.05	
Child				2.50	

Apply Meal and Rates to individual schools by selecting them and Save >>

Add Meal

Rates

	Free	Redu.	Full	Non Reimb.	Worker
Student					
Adult					
Child					

Apply Rate To ✔ All

- ☐ Big Town Jr High School
- ☐ Blackham Elementary School
- ☐ Chang LaoLao Community Learning
- ☐ Dunbar High School

« Cancel **Save »**

After Adding – Meal(s): Breakfast / Lunch

the number of schools assigned meal items - Breakfast / Lunch will be displayed.

Breakfast - 29 schools serve Breakfast item– if you have 1 school (charter) – 1 will display

Lunch- 29 schools serve Lunch item - if you have 1 school (charter) – 1 will display

Item successfully saved.

LEA Food Items

Meals	À la Carte Items
Breakfast → 29 schools	Ala Carte → 33 schools
Lunch → 29 schools	Bread → 2 schools
	Breakfast Entree → 33 schools

Meal: Breakfast - Meal: Lunch

LEA Food Items

Meals

[Breakfast](#) → 28 schools |

Alfredo Elementary School → Rates |

Andrushko Elementary School → Rates |

Bachler Smith Elementary School → Rates |

À la Carte Items

[A la Carte](#) → 33 schools |

[Bread](#) → 2 schools |

[Breakfast Entree](#) → 33 schools |

Lunch

[Lunch](#) → 29 schools |

Alfredo Elementary School → Rates |

Andrushko Elementary School → Rates |

Bachler Smith Elementary School → Rates |

[Bread](#) → 2 schools |

[Breakfast Entree](#) → 33 schools |

[Cereal](#) → 2 schools |

29 schools – Selecting the words **28 Schools** expands the list of schools and displays the schools serving the Breakfast / Lunch meal items.

LEA Food Items

Meals ➕ Add Meal

Breakfast 28 schools | 📝 💰
Alfredo Elementary School Rates | 📋 🚫

	Free	Redu.	Full	Non Reimb.	Worker
Student	0.00	0.30	1.00	1.50	0.00
Adult				1.50	0.00
Child				1.00	

À la Carte Items ➕ Add Item

A la Carte 33 schools | 📝 💰

Bread 2 schools | 📝 💰

Breakfast Entree 33 schools | 📝 💰

Cereal 2 schools | 📝 💰

Chef Salad 1 school | 📝 💰

Rates: Selecting the word **Rates** will expand and display the individual school rates. This gives an easy view to check rates for each school.

Manage LEA Food Items - A la Carte Items -

LEA Food Items

Meals ➕ Add Meal → **À la Carte Items** ➕ Add Item

Select: Add Item
Add – Title: Milk



Is Milk -check - Is Milk -when item is a milk item

Add – Rate

Apply Rate to: Select Schools to add the Item and Rate to: SAVE

Milk/Orange Juice Milk

Add Item

→ Title
Milk

→ ☒ Is Milk

→ Rate
0.30

→ Apply Rate To ☒ All

- ☐ Alfredo Elementary School
- ☐ Andrushko Elementary School
- ☐ Bachler Smith Elementary School
- ☐ Cipares Elementary School
- ☐ Cipares Elementary School
- ☐ Covington Preschool
- ☐ Damien Elementary School
- ☐ Dehaan Canyon Elementary
- ☐ Dunbar High School
- ☐ Edgmon High School
- ☐ Frohm Canyon Elementary School
- ☐ Glemann High School

« Cancel Save »

Continue adding more A la Carte Items

After Adding – A la Carte Items -

the number of schools assigned a la carte items will be displayed.

Item successfully saved.

LEA Food Items

Meals

[Add Meal](#)

Breakfast	29 schools		\$
Lunch	29 schools		\$

À la Carte Items

[Add Item](#)

Ala Carte	33 schools		\$
Bread	2 schools		\$
Breakfast Entree	33 schools		\$
Cereal	1 school		\$
Chef Salad	1 school		\$
Chicken Sandwich	1 school		\$
Cinnamon Roll	1 school		\$
Cinnamon Rolls	1 school		\$
Cookie	4 schools		\$
Donut	4 schools		\$
Drink	1 school		\$
Entree	33 schools		\$

33 schools - Selecting the words **33 schools** – expand the list of schools and displays what schools are serving the a la carte item.

À la Carte Items

[Add Item](#)

A la Carte	33 schools		\$
Alfredo Elementary School	\$0.75		
Andrushko Elementary School	\$0.75		
Bachler Smith Elementary School	\$0.75		
Barcatta Home Study	\$0.75		

Manage LEA Food Items - Edit by school - Rates for meals -

Select: Breakfast / Lunch: Select **\$ - symbol** - will allow you to edit all Food Types, Consumer Types, Pay Types and select all schools in one edit.

Be cautious with this edit.

Enter New Rates Effective Date

LEA Food Items

Meals

Breakfast | 29 schools | [Pencil] \$

Lunch | 29 schools | [Pencil] \$

Alfredo Elementary School | Rates | [Pencil] [Red Circle]

Andrushko Elementary School | Rates | [Pencil] [Red Circle]

Change Current Rates for Breakfast

New Rates Effective:

04/09/2013

Rates

	Free	Redu.	Full	Non Reimb.	Worker
Student	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
Adult				<input type="text"/>	<input type="text"/>
Child				<input type="text"/>	

- **Heads Up:** The new rates will apply to the school(s) selected below.
- All rates after the effective date selected will be changed to the new rates
 - The account transactions and balances will automatically be adjusted to reflect the new rate

Warning

→ **Change Current Rates for Lunch**

→ Apply Rate To **✓ All** ←

→ ☐ Alfredo Elementary School

→ ☐ Andrushko Elementary School

☐ Bachler Smith Elementary School

☐ Barcatta Home Study

☐ Bauchman Home Study

☐ Beniard Elementary School

☐ Blackham Elementary School

☐ Bosen Home Study

☐ Brigham Jr High School

☐ Chang LaoLao Community Learning


☐ Cipares Elementary School


☐ Cipares Elementary School

☐ Covington Preschool

☐ Davis Elementary School

« Cancel **Save »**

Calculator Icon –  edit's rates at an individual school level.

Stop Icon –  stops serving the item selected at the individual school level.

Meals ➕ Add Meal

Breakfast 29 schools |  

Lunch 29 schools |  

→ **Alfredo Elementary School** Rates |  



Manage School Food Items

Managing Food Items on an individual school level.

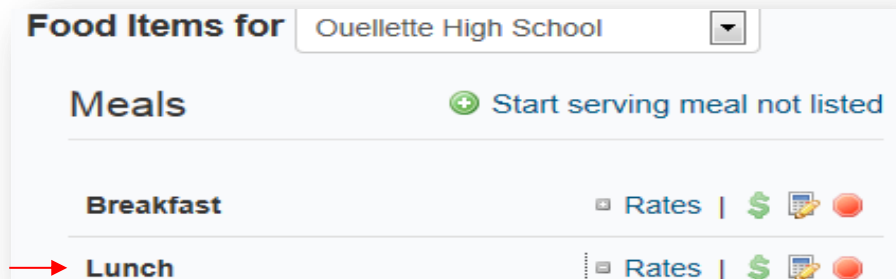
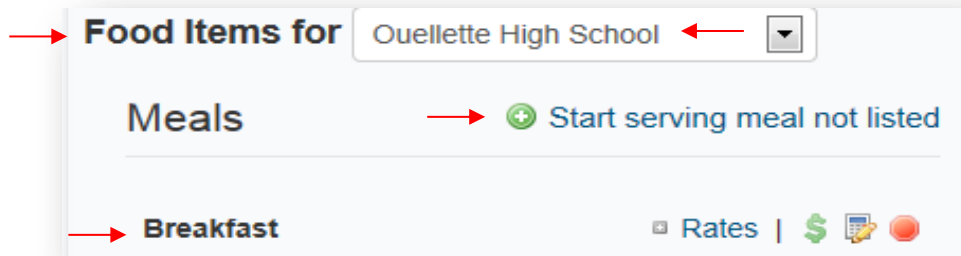
Select: **Food Items for** – school name - (individual school)

If you only have one school in your LEA (charter) – select it.



Start serving meal not listed: A new meal can be added to this school **Ouellette High School**

Example: If this school didn't have lunch added, a user could add that, now.



Manage School Food Items - A la Carte Items -

Start serving item not listed: A new a la carte item can be added to this school **Ouellette High School**.

Food Items for **Ouellette High School**

Meals Start serving meal not listed

Breakfast Rates | \$

Lunch Rates | \$

À la Carte Items Start serving item not listed

A la Carte	\$0.75 \$
Breakfast Entree	\$0.50 \$
Donut	\$0.50 \$
Entree	\$1.50 \$
Fries	\$1.00 \$
Fruit	\$0.25 \$
Hamburger	\$1.50 \$
Hoagie	\$1.50 \$
Milk / Orange Juice	\$0.25 \$
Milk >ONLY<	\$0.25 \$
Milk/Orange Juice Milk	\$0.25 \$
Pizza	\$1.25 \$
Roll .25	\$0.25 \$
Rolls, ect.	\$0.25 \$
Rolls, etc	\$0.25 \$
Side Dish	\$0.50 \$

Select a new a la carte item from the drop-down list

Start Serving Item

Bread
 Cereal
 Chef Salad
 Chicken Sandwich
 Cinnamon Roll
 Cinnamon Rolls
 Cookie
 Drink
 Exta Large Drink
 Ice Cream
 Ice Cream Lg
 Ice Cream med
 Item \$1.00
 Item/1.00
 Juice
 Large Drink
 Lg Drink
 main
 Main Entree
 Main Item
 Med Drink
 Milk
 Milk Only
 Roll
 Rolls
 Rolls 2/.25
 Rolls, etc.
 Rolls/Dozen
 Side .25

« Cancel Save »

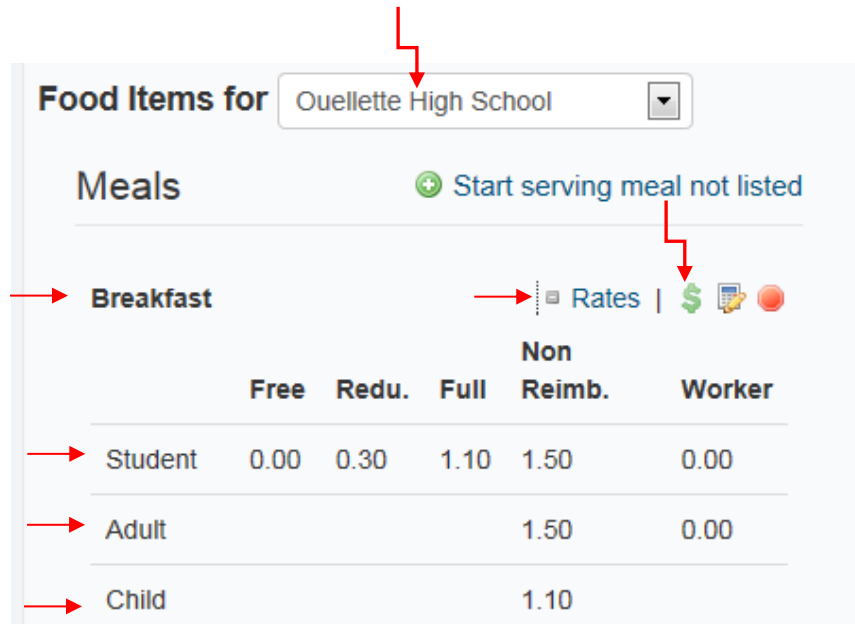
Roll .25
 Rolls, ect.
 Rolls, etc
 Side Dish

Manage School Food Items - Add or change a Rate for a food item for one school.

Select: Meal Item (Breakfast / Lunch) to change the Rates for –

Select: **Rates**

Select: **\$ (\$ Sign)** – to edit or change current rates for a student, adult, child or worker



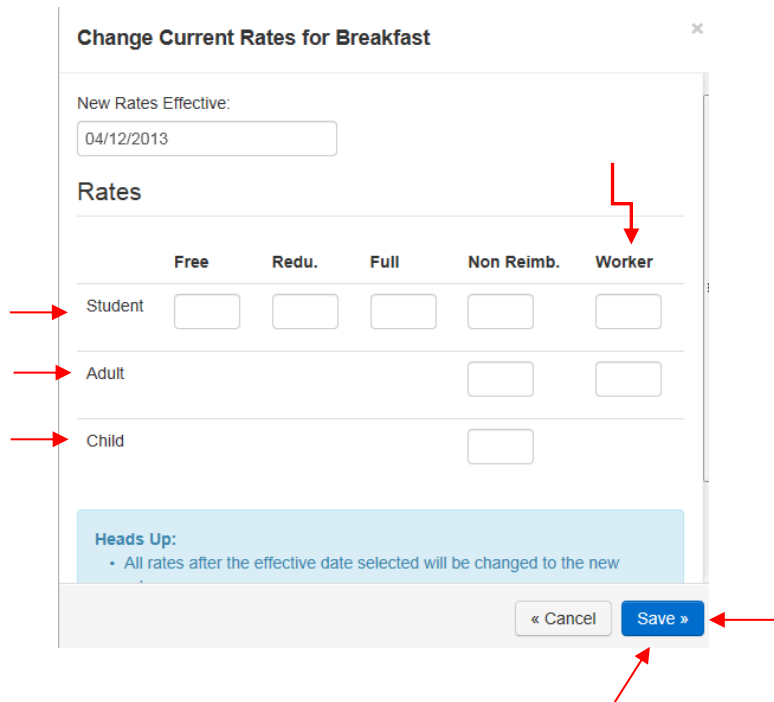
Food Items for Ouellette High School

Meals [Start serving meal not listed](#)

Breakfast **Rates** **\$**

	Free	Redu.	Full	Non Reimb.	Worker
Student	0.00	0.30	1.10	1.50	0.00
Adult				1.50	0.00
Child				1.10	

Save -



Change Current Rates for Breakfast

New Rates Effective:
04/12/2013

Rates

	Free	Redu.	Full	Non Reimb.	Worker
Student	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
Adult				<input type="text"/>	<input type="text"/>
Child				<input type="text"/>	

Heads Up:
• All rates after the effective date selected will be changed to the new

« Cancel **Save »**

Manage School Food Items / A la Carte Items –

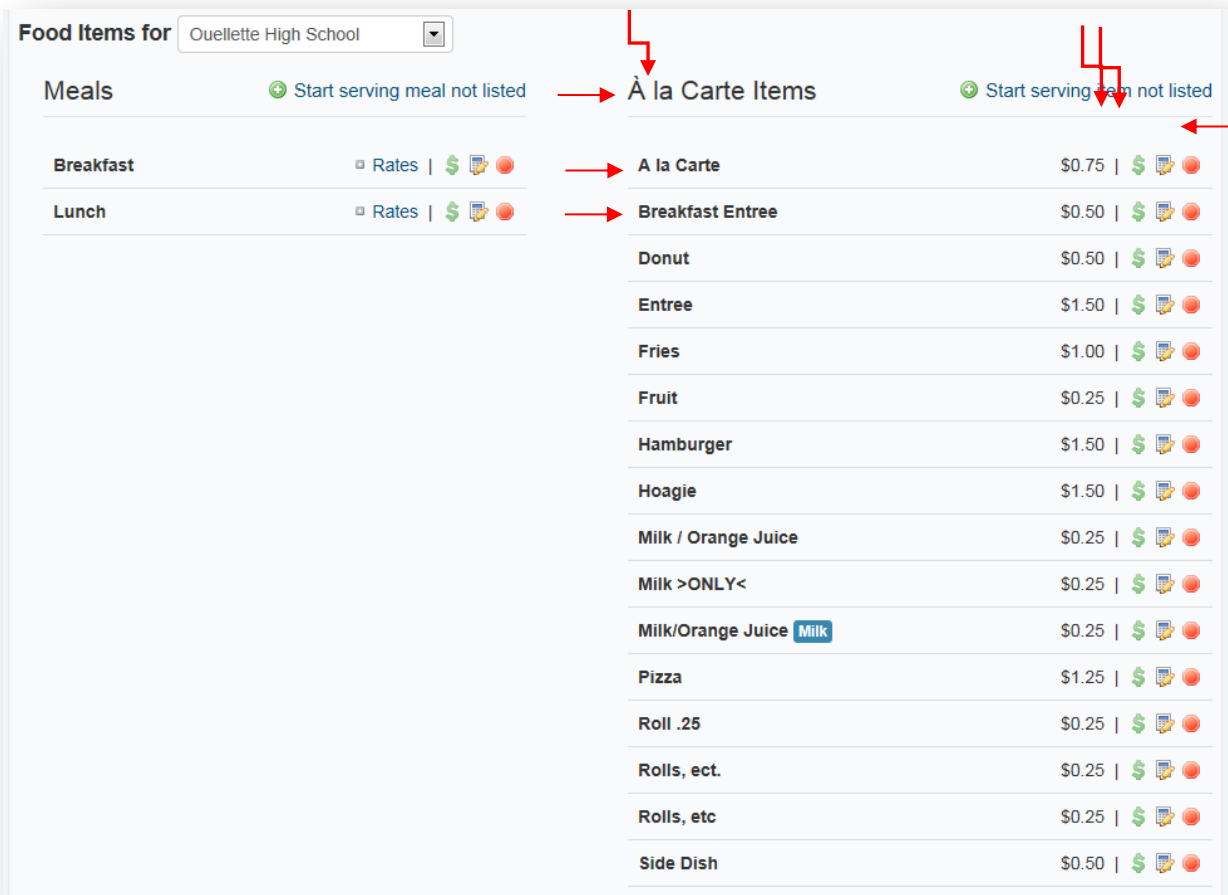
Add or change a Rate for one school.























































Select: the **A la Carte Item** to change the Rate for –

Select: **\$ (\$ Sign)** – to edit or change current rate

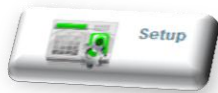
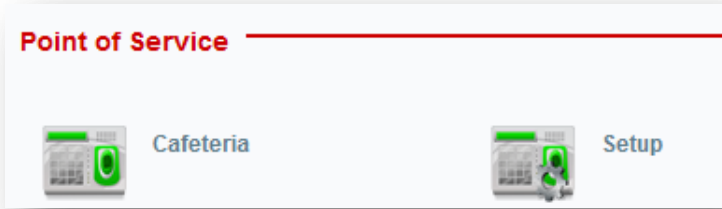
Calculator Icon –  edits rates to end a rate.

Stop Icon –  stops serving the item.



Food Items for Ouellette High School		À la Carte Items	Start serving item not listed
Meals	Start serving meal not listed	A la Carte	\$0.75 \$   
Breakfast	Rates \$   	Breakfast Entree	\$0.50 \$   
Lunch	Rates \$   	Donut	\$0.50 \$   
		Entree	\$1.50 \$   
		Fries	\$1.00 \$   
		Fruit	\$0.25 \$   
		Hamburger	\$1.50 \$   
		Hoagie	\$1.50 \$   
		Milk / Orange Juice	\$0.25 \$   
		Milk >ONLY<	\$0.25 \$   
		Milk/Orange Juice Milk	\$0.25 \$   
		Pizza	\$1.25 \$   
		Roll .25	\$0.25 \$   
		Rolls, ect.	\$0.25 \$   
		Rolls, etc	\$0.25 \$   
		Side Dish	\$0.50 \$   

Point of Service (POS)



Setup

Setup Configurations for using Cafeteria

Cafeteria Configurations				
Title	Meal	Auto-Serve Item	Default Line	⊕ Add Configuration
Breakfast	Breakfast	Breakfast		Edit ✕
Cash Only	Lunch		A la Carte	Edit ✕
Lunch	Lunch	Lunch		Edit ✕

Select: Add Configuration –

Point of Service Setup for Ouellette High School

Cafeteria Configurations

Title	Meal	Auto-Serve Item	⊕ Add Configuration
-------	------	-----------------	---------------------



Setup cafeteria for breakfast –

Configuration Title – Breakfast (only setup breakfast if the LEA will be serving breakfast. If not, skip down to lunch setup – page 25).

Add:

Configuration Title – Breakfast

Tab 1 Title – Items

Meal – Breakfast – (select from drop-down list)

Default Line – (Optional) – this is when the same line is always selected for the meal.

Auto Save (optional) – Select this if you want this meal transaction to automatically save to the student account when going through the cafeteria line. Most users will only set this if they use a barcode reader to scan in student ID #s for breakfast.

Details	Tabs
<p>Configuration Title</p> <p>Breakfast</p> <p>Meal</p> <p>Breakfast</p> <p>Default Line</p> <p>A la Carte</p> <p><input type="checkbox"/> Auto-Save</p> <p>Items</p>	<p>Tab 1 Title</p> <p>Items</p> <p>Tab 2 Title</p> <p></p> <p>Tab 3 Title</p> <p></p> <p>Tab 4 Title</p> <p></p>

→ Configuration Title

→ Breakfast

→ Meal

→ Breakfast

→ Default Line

→ A la Carte

→ ☐ Auto-Save

→ Items

→ Tab 1 Title

→ Items

→ Tab 2 Title

→ Tab 3 Title

→ Tab 4 Title

Tabs are added here.

+ Click to Add	+ Click to Add	+ Click to Add	+ Click to Add	+ Click to Add	+ Click to Add
+ Click to Add	+ Click to Add	+ Click to Add	+ Click to Add	+ Click to Add	+ Click to Add



Cafeteria Breakfast Setup

Setting up cafeteria buttons for breakfast –

Select: Click to Add

Add Cafeteria Button:

Food Item: Breakfast (select from the drop-down list)

Line 1 and Line 2 - You can type what you want to display on your cafeteria buttons for the food service personnel.

Select: Background Color

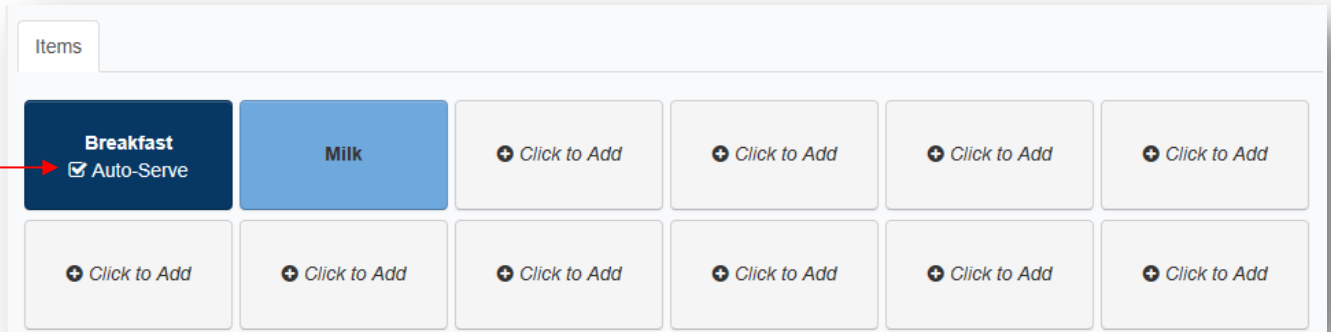
Select: Text Color or leave it black

Select: Auto Serve Item (optional) – this will automatically charge (serve) the student this item in the Breakfast line but, doesn't automatically save the item until you save.

Select: O.K. to save

Auto Serve – Assigns meal item after student number has been entered.

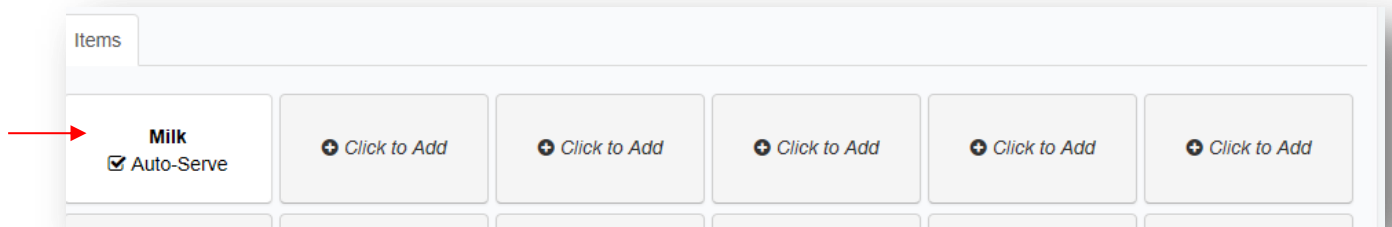
Repeat these steps adding all food items for Breakfast.



The screenshot shows a web interface with a tab labeled 'Items'. Below the tab is a grid of buttons. The first button is dark blue and labeled 'Breakfast' with a checked 'Auto-Serve' checkbox. A red arrow points to this button. The second button is light blue and labeled 'Milk'. The remaining buttons in the grid are light gray and labeled '+ Click to Add'.

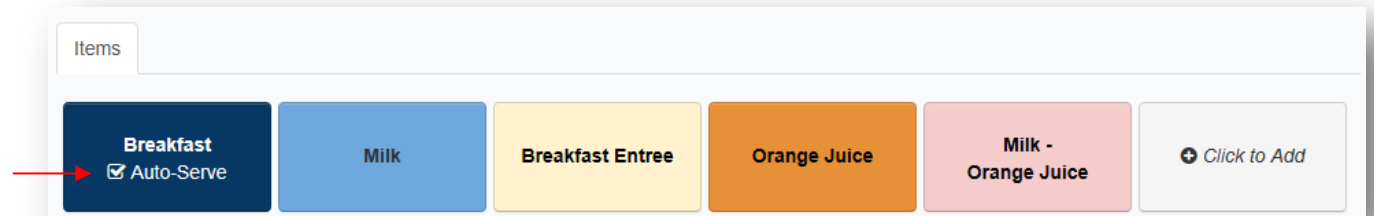
Examples of different types of cafeteria setups for breakfast-

Milk Only -



The screenshot shows a web interface with a tab labeled 'Items'. Below the tab is a row of buttons. The first button is light gray and labeled 'Milk' with a checked 'Auto-Serve' checkbox. A red arrow points to this button. The remaining five buttons in the row are light gray and labeled '+ Click to Add'.

More Breakfast Items-



The screenshot shows a web interface with a tab labeled 'Items'. Below the tab is a row of buttons. The first button is dark blue and labeled 'Breakfast' with a checked 'Auto-Serve' checkbox. A red arrow points to this button. The second button is light blue and labeled 'Milk'. The third button is light yellow and labeled 'Breakfast Entree'. The fourth button is orange and labeled 'Orange Juice'. The fifth button is light pink and labeled 'Milk - Orange Juice'. The sixth button is light gray and labeled '+ Click to Add'.



Cafeteria Lunch Setup -

Configuration Title – Lunch

Tab 1 Title – Items

Meal – Lunch – (select from drop-down list)

Auto Save (optional) – Select this if you want this meal transaction to automatically save to the student account when going through the cafeteria line. Most users will set this if they use a barcode reader to scan in student ID #s for lunch.

The screenshot shows a software interface for setting up a cafeteria lunch. It is divided into two main sections: 'Details' on the left and 'Tabs' on the right. In the 'Details' section, there is a 'Configuration Title' field with 'Lunch' entered, a 'Meal' dropdown menu also set to 'Lunch', and an 'Auto-Save' checkbox which is currently unchecked. A red arrow points from the 'Auto-Save' checkbox to the 'Tab 1 Title' field in the 'Tabs' section, which contains the word 'Items'. Another red arrow points from the 'Configuration Title' field to the 'Tab 1 Title' field. Below the 'Details' section is a button labeled 'Items'.



Setting up cafeteria buttons for Lunch -

Select first button to add an item to:

Select: Click to Add

The screenshot shows a grid of twelve buttons arranged in two rows of six. Each button contains a plus icon followed by the text 'Click to Add'. A red arrow points to the first button in the top row.



Cafeteria Lunch Setup –

Add Cafeteria Button:

Food Item – Lunch (select from drop-down list)

Line 1 and Line 2 - You can type what you want to display on your cafeteria buttons for food service personnel.

Select: Background Color

Select: Text Color or leave it black

The 'Item Button' dialog box (Tab:1 Button:1) contains the following fields and controls:

- Food Item:** A dropdown menu with 'Lunch' selected.
- Line 1:** A text box containing 'Lunch'.
- Line 2:** An empty text box.
- Background Color:** A color selection dropdown showing yellow.
- Text Color:** A color selection dropdown showing black.
- Auto-Serve Item:** A checked checkbox.
- Preview:** A yellow button with the text 'Lunch'.
- Buttons:** 'Cancel' and 'OK' buttons at the bottom right.

Select: Auto-Serve Item (optional) – this will automatically charge (serve) the student this item in the lunch line but doesn't automatically save the item.

Select: O.K. to save

The cafeteria button grid consists of two rows of buttons:

- Row 1:** A yellow button labeled 'Lunch' with a checked 'Auto-Serve' checkbox, followed by five grey buttons labeled 'Click to Add'.
- Row 2:** Six grey buttons, all labeled 'Click to Add'.

Cafeteria Lunch Setup –



Repeat this step to add all food items for serving in your Cafeteria lunch lines.

Items					
<div>→ Lunch</div> <div><input checked="" type="checkbox"/> Auto-Serve</div>	<div>+ Click to Add</div>	<div>+ Click to Add</div>	<div>+ Click to Add</div>	<div>+ Click to Add</div>	<div>+ Click to Add</div>
<div>+ Click to Add</div>	<div>+ Click to Add</div>	<div>+ Click to Add</div>	<div>+ Click to Add</div>	<div>+ Click to Add</div>	<div>+ Click to Add</div>

Auto-Serve – Assigns meal item after student number has been entered.

<div>→ Lunch</div> <div><input checked="" type="checkbox"/> Auto-Serve</div>	Milk	Entree	Pizza	<div>+ Click to Add</div>	<div>+ Click to Add</div>
Rolls	Salad	Hamburger	Entree	<div>+ Click to Add</div>	<div>+ Click to Add</div>
<div>+ Click to Add</div>	<div>+ Click to Add</div>	<div>+ Click to Add</div>	<div>+ Click to Add</div>	<div>+ Click to Add</div>	<div>+ Click to Add</div>

Auto Save – Saves meal item after student number has been entered. Students won't need to select enter on the keyboard. Auto Save behavior is used for scanning student barcodes.

<div>Configuration Title</div> <div>Lunch</div>	<div>Items</div> <div></div>
<div>Meal</div> <div>Lunch</div>	<div>Tab 3 Title</div> <div></div>
<div>→ <input type="checkbox"/> Auto-Save</div>	<div>Tab 4 Title</div> <div></div>
<div>Items</div> <div></div>	



Setup

Cafeteria setup Configurations

Copy Configuration to Other Schools

After setting up one configuration – users can copy the configuration to all schools or schools they individually select.

Cafeteria Configuration for Ouellette High School

Details

Configuration Title:

Meal:

☐ Auto-Save

Items

Lunch ☑ Auto-Serve	Milk	Entree	Hoagie Sandwich	<input type="button" value="Click to Add"/>	<input type="button" value="Click to Add"/>
Fruit Roll-Up	Rolls	Donut	Fruit Slices	<input type="button" value="Click to Add"/>	<input type="button" value="Click to Add"/>

Tabs

Tab 1 Title: Tab 2 Title:

Tab 3 Title: Tab 4 Title:

Select: Copy Configuration to Other Schools

Overwrite existing Configuration with the same title – selecting this option will overwrite only exact title names at the schools selected.

Copy Lunch Configuration

New Title:

☒ Overwrite existing Configuration with the same title

Copy To ☒ All

Copy To:

Select all schools to copy the configuration to:

Copy Lunch Configuration

New Title:

☐ Overwrite existing Configuration with the same title

Copy To ☒ All

- ☐ Alfredo Elementary School
- ☐ Andrushko Elementary School
- ☐ Bachler Smith Elementary School
- ☐ Barcatta Home Study
- ☐ Bauchman Home Study
- ☐ Beniard Elementary School
- ☐ Blackham Elementary School
- ☐ Bosen Home Study
- ☐ Brigham Jr High School
- ☐ Chang LaoLao Community Learning
- ☐ Cincas Elementary School

« Cancel **Copy »**

Select: Copy - and then Save >>

Lunch <input checked="" type="checkbox"/> Auto-Serve	Milk	Entree	<input type="button" value="Click to Add"/>	<input type="button" value="Click to Add"/>	<input type="button" value="Click to Add"/>
<input type="button" value="Click to Add"/>	<input type="button" value="Click to Add"/>	<input type="button" value="Click to Add"/>	<input type="button" value="Click to Add"/>	<input type="button" value="Click to Add"/>	<input type="button" value="Click to Add"/>
<input type="button" value="Click to Add"/>	<input type="button" value="Click to Add"/>	<input type="button" value="Click to Add"/>	<input type="button" value="Click to Add"/>	<input type="button" value="Click to Add"/>	<input type="button" value="Click to Add"/>

« Cancel **Save »**

Point of Service (POS) – Low Balance Alerts



Setup

Cafeteria setup Configurations – Optional Settings

Low Balance Alert - Alerts when a student's meal balance is below entered amount. **Warning** – when a Student has a low balance -

Minimum Balance Restriction - Alerts when a student's meal balance is below entered amount. Sets a minimum amount allowed for all accounts.

Remaining Meal Count Alert – Alerts when meal count is below the entered amount.

Class Entry Period – Select the Class period for meal Entry.

Show Class Entry Photos (Class Entry Screen) – users can select whether to show student photos or not to show student photos on the Class Entry Screen.

Point of Service Setup for Ouellette High School

Cafeteria Configurations			
Title	Meal	Auto-Serve Item	Default Line
Breakfast	Breakfast	Breakfast	
Cash Only	Lunch		A la Carte
Lunch	Lunch	Lunch	

Food Service Lines		Settings
Title		Setting
A la Carte		Low Balance Alert
Line 1		Minimum Balance Restriction
Line 2		Remaining Meal Count Alert
Line 4		Class Entry Period
Line 5		Show Class Entry Photos
Line 6		Default Adult Account
new line		Default Child Account
Office		

Point of Service (POS) – Entering Low Balance Amounts



Setup

Cafeteria setup Configurations – Optional Settings

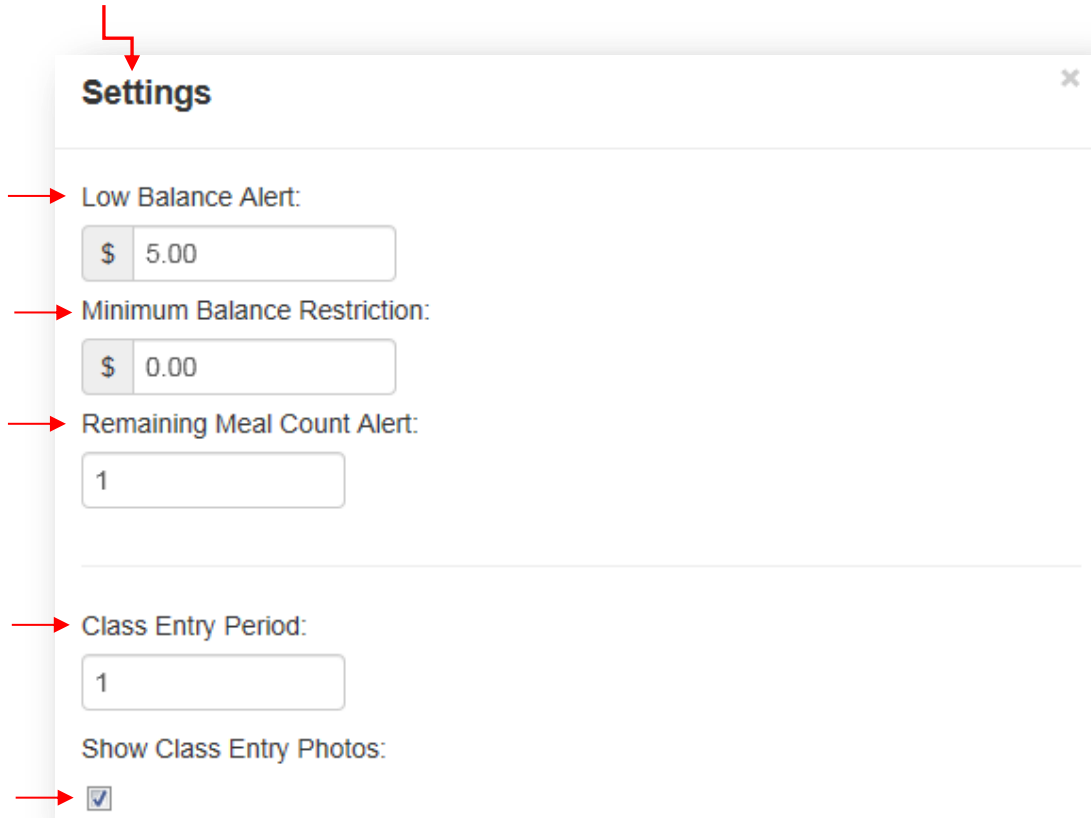
Low Balance Alert - Alerts when student's meal balance is below entered allowed amount (\$5.00).

Minimum Balance Restriction - Alerts when a student's meal balance is below the entered allowed amount (0.00).

Remaining Meal Count Alert - Alerts when meal count is below the entered allowed amount (1).

Class Entry Period (1) - Select the Class period for meal Entry.

Show Class Entry Photos - users can select whether to show student photos or not to show student photos.



Settings

Low Balance Alert:
\$ 5.00

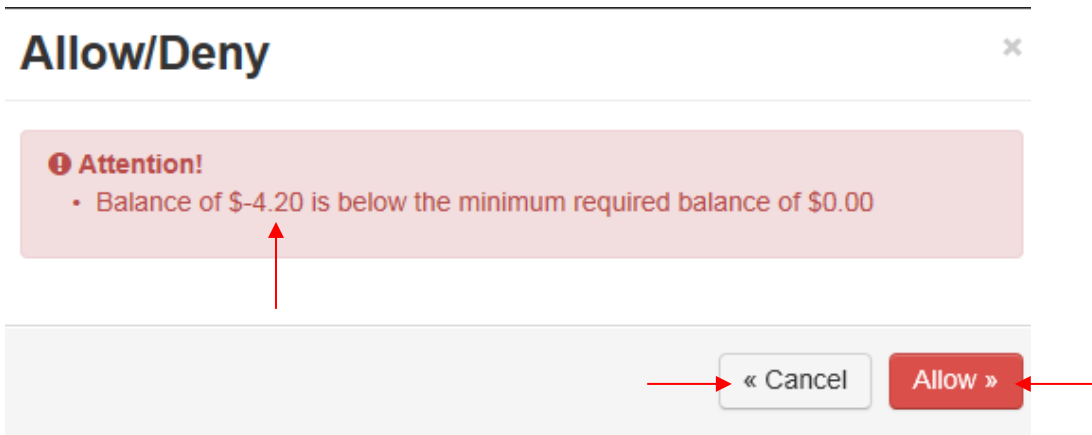
Minimum Balance Restriction:
\$ 0.00

Remaining Meal Count Alert:
1

Class Entry Period:
1

Show Class Entry Photos:
☒

When students are below the amounts entered in the alert fields, an alert will be displayed and users can Cancel (deny) the transaction or Allow the transaction.



The screenshot shows a dialog box titled "Allow/Deny" with a close button (X) in the top right corner. Below the title bar is a red alert box with a warning icon and the text "Attention!" followed by a bullet point: "Balance of \$-4.20 is below the minimum required balance of \$0.00". A red arrow points from the bottom of the alert box to the "« Cancel" button. Another red arrow points from the right side of the "Allow »" button to the right edge of the dialog box.

Allow/Deny ×

ⓘ Attention!

- Balance of \$-4.20 is below the minimum required balance of \$0.00

« Cancel Allow »

Point of Service (POS)

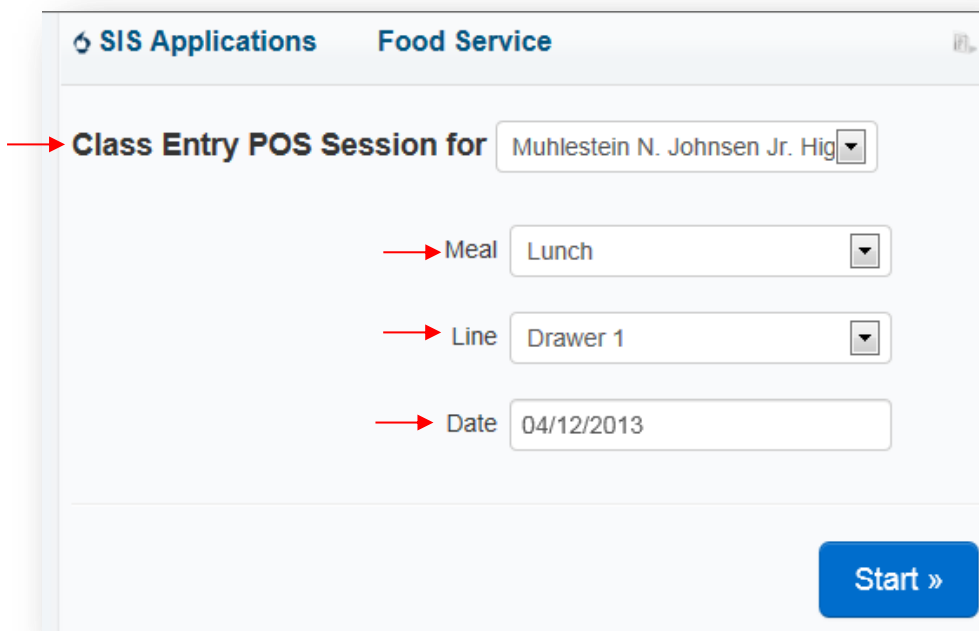


Class Entry - Meals can be entered by class

Select: Cafeteria POS Session for Meal: Breakfast or Lunch

Select: Line (this is where the meal transactions will be recorded)

Select: Date – (default - today's date)

A screenshot of a web application window titled "SIS Applications Food Service". The form contains several dropdown menus and a date field, each with a red arrow pointing to it. The first dropdown is labeled "Class Entry POS Session for" and shows "Muhlestein N. Johnsen Jr. Hig". The second dropdown is labeled "Meal" and shows "Lunch". The third dropdown is labeled "Line" and shows "Drawer 1". The date field is labeled "Date" and shows "04/12/2013". A blue "Start »" button is at the bottom right.

→ **Class Entry POS Session for** Muhlestein N. Johnsen Jr. Hig

→ **Meal** Lunch

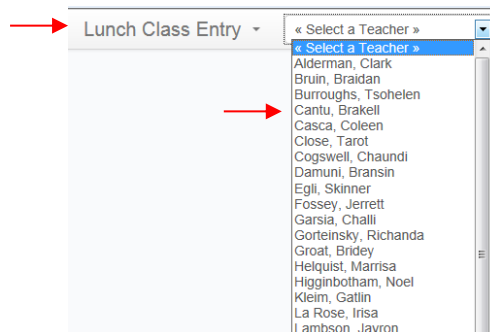
→ **Line** Drawer 1

→ **Date** 04/12/2013

Start »

Select: Start

Select: <<Select a Teacher>>

A screenshot of a dropdown menu titled "Lunch Class Entry". The menu is open, showing a list of teacher names. A red arrow points to the "Select a Teacher" option at the top of the list. The list includes: Alderman, Clark; Bruin, Braidan; Burroughs, Tsohelen; Cantu, Brakell; Casca, Coleen; Close, Tarot; Cogswell, Chaundi; Damuni, Bransin; Egli, Skinner; Fossey, Jerrett; Garsia, Challi; Gorteinsky, Richanda; Groat, Bridey; Helquist, Marissa; Higginbotham, Noel; Kleim, Gatlin; La Rose, Irisa; and Lambson, Javron.

→ Lunch Class Entry

→ « Select a Teacher »

- « Select a Teacher »
- Alderman, Clark
- Bruin, Braidan
- Burroughs, Tsohelen
- Cantu, Brakell
- Casca, Coleen
- Close, Tarot
- Cogswell, Chaundi
- Damuni, Bransin
- Egli, Skinner
- Fossey, Jerrett
- Garsia, Challi
- Gorteinsky, Richanda
- Groat, Bridey
- Helquist, Marissa
- Higginbotham, Noel
- Kleim, Gatlin
- La Rose, Irisa
- Lambson, Javron

<<Choose an Item>> – Saving is not necessary on this web page.

Item to serve to all: --- can be selected and Serve All will assign the item to the list of students.

Lunch Class Entry ▾ Ahlin, Shaylyne ▾ Exit Wed, May 1

Item to serve to all: « Choose an Item » ⚡ Serve All

« Choose an Item »
 « Choose an Item »
 Lunch
 Milk
 Milk ONLY
 Milk/Orange Juice
 Only Cash Only Cash

Faculty Ahlin, Shaylyne « Choose an Item »

Archoleta, Shonita 28938 Grade: 11 « Choose an Item »

Behm, Hailey-Br 8548 Grade: 12 « Choose an Item »

Boggs, Vondrew 37109 Grade: 11 « Choose an Item » Below Min. Bal.

Bollon, William G. 11188 Grade: 12 « Choose an Item » Below Min. Bal.

Brazelton, Frank 37804 Grade: 11 « Choose an Item » Low Balance

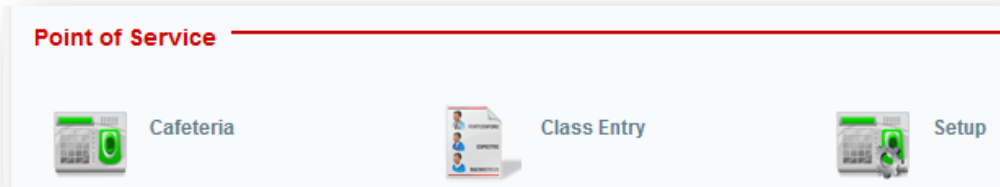
Schnabel, Robie 4672 Grade: 12 Lunch Undo

Low Balance – Warning – student’s account is low.

Below Min. Bal – Student’s account is below the allowed minimum balance

Undo – removes the item selected and isn’t saved to the student’s account.

Point of Service (POS)



Cafeteria

Cafeteria POS Session

School Food Service Personnel will login to - Cafeteria -

Cash Drawer: is now referred to as - Line:

Old - FoxPro View

A screenshot of a FoxPro-style interface. It has a grey background with white text and dropdown menus. The fields are: 'School:' with a dropdown showing 'Ouellette High School'; 'School type:' with a dropdown showing 'High School'; 'POS Config.:' with a dropdown showing 'Breakfast'; 'Cash Drawer:' with a dropdown showing 'Line 1' (highlighted with a red arrow); 'Date:' with a text box showing '4/10/2013' and a download icon; and two buttons at the bottom: 'Select' and 'Cancel'.

New - Web View

A screenshot of a modern web interface. It has a light blue background. The fields are: 'Cafeteria POS Session for' with a dropdown showing 'Ouellette High School'; 'POS Configuration' with a dropdown showing 'Breakfast'; 'Line' with a dropdown showing 'Line 1' (highlighted with a red arrow); 'Date' with a text box showing '04/10/2013'; 'Auto-Serve Item' with a dropdown showing 'Breakfast'; a checkbox for 'Auto Save' which is checked; and a blue 'Start »' button at the bottom right.

Cafeteria



POS Configuration for: Breakfast or Lunch

Select: Cafeteria POS Session for: Breakfast or Lunch

Select: Line (this is where the meal transactions will be recorded)

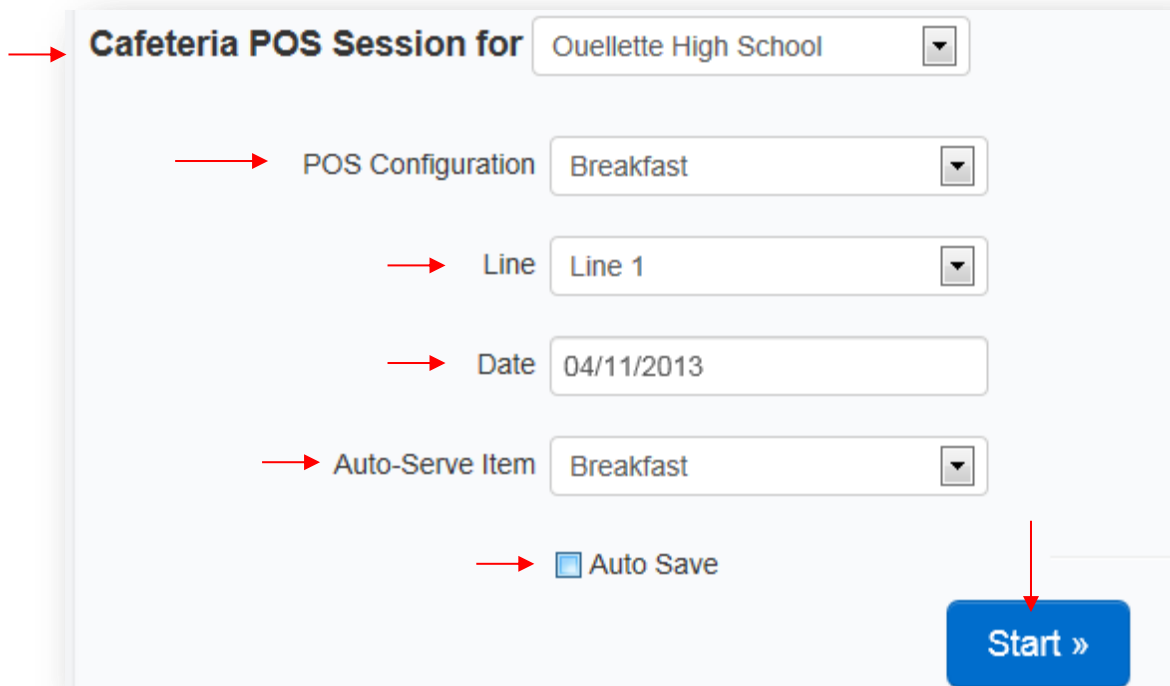
Select: Date – (defaults today's date)

Select: Auto Save Item - Breakfast or Lunch -

Auto Save – Saves meal item after student number has been entered.

(Students won't need to select enter on the keyboard.

Auto Save behavior is used for scanning student barcodes).



→ **Cafeteria POS Session for** Ouellette High School ▼

→ POS Configuration Breakfast ▼

→ Line Line 1 ▼

→ Date 04/11/2013

→ Auto-Serve Item Breakfast ▼

→ ☐ Auto Save

Start »

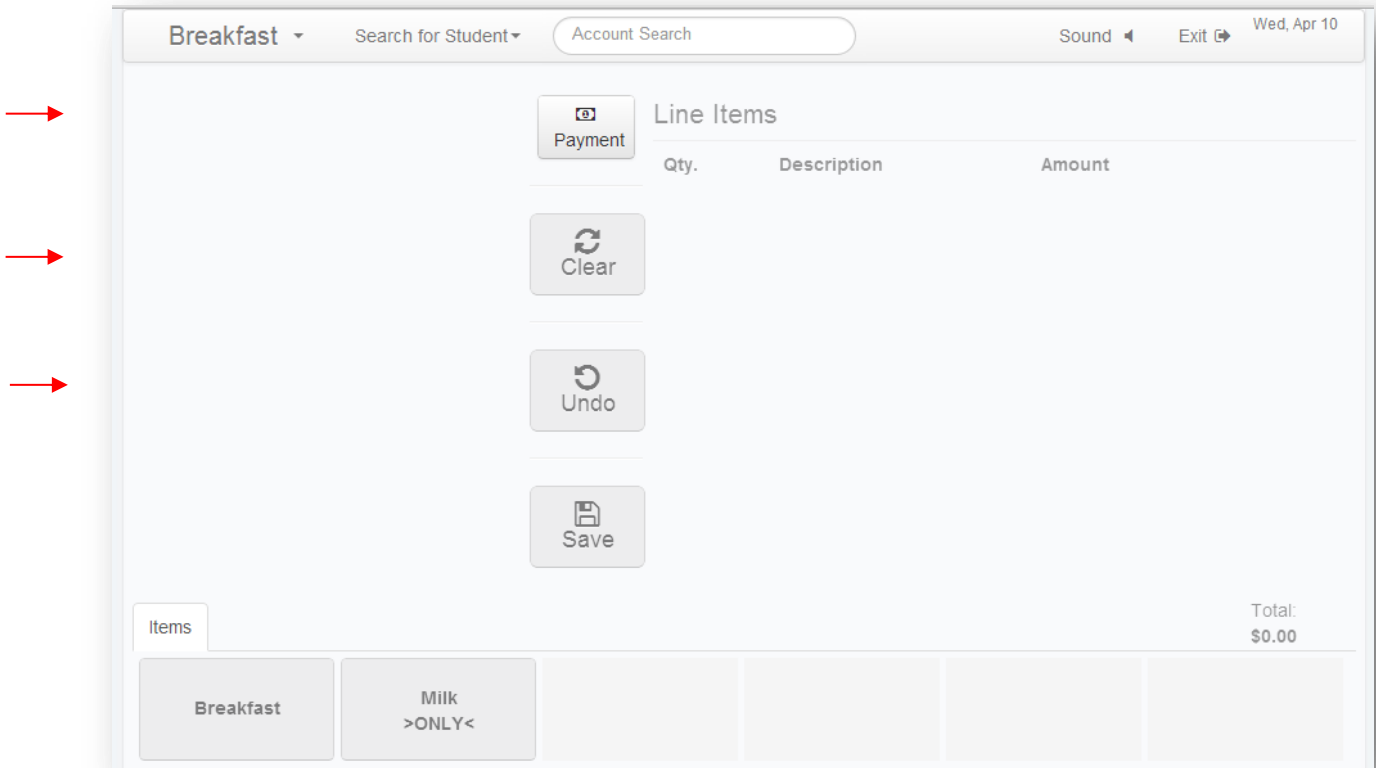
Auto Save (optional) – Cafeteria Personnel can select Auto Save or not select Auto Save on each line selection before they start serving -

Select this if you want this meal transaction to automatically save to the student account when going through the cafeteria line. Most users will only set this if they use a barcode reader to scan in student ID #s for breakfast.

Select: Start

Cafeteria serving line Screen -

A cafeteria blank screen opens -



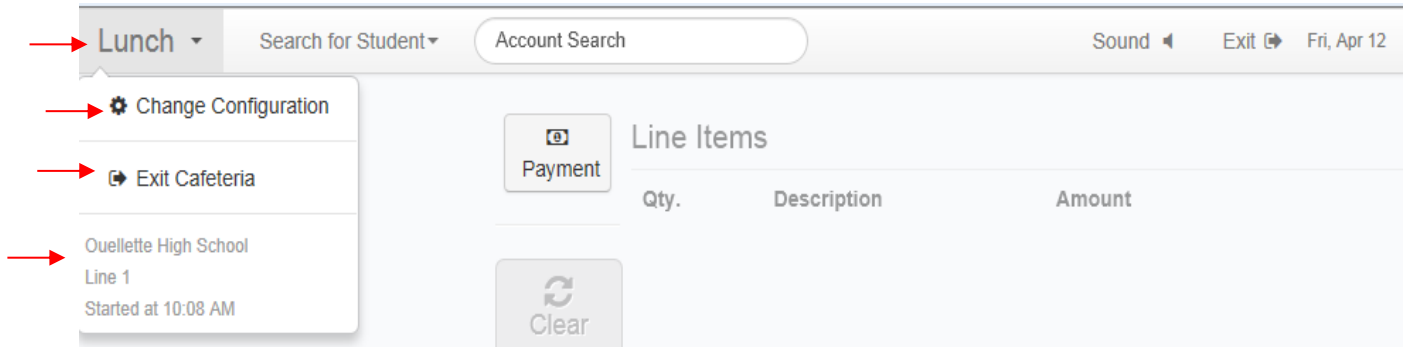
Qty.	Description	Amount
------	-------------	--------

Total: \$0.00

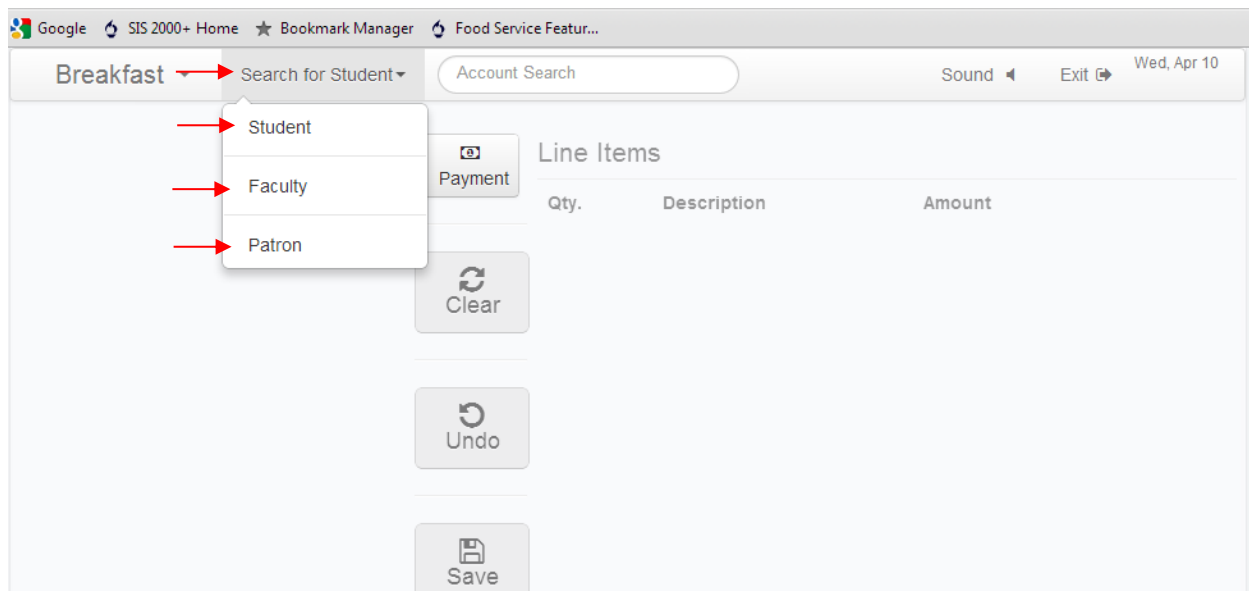
Selecting the word **Breakfast/ Lunch** will open a drop-down menu to Change Configuration or Exit Cafeteria – School Name /Line and Time Displays



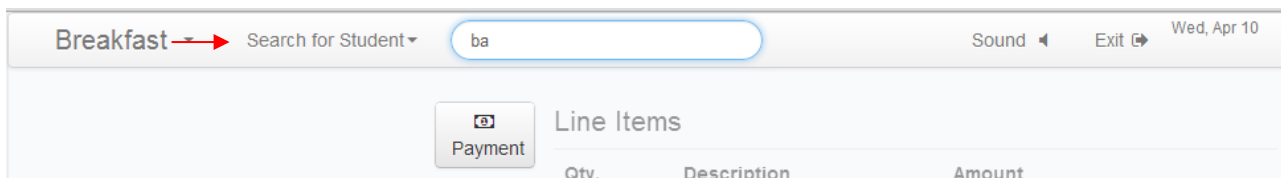
Breakfast ▾ Search for Student ▾ Account Search Sound ◀ Exit ▶ Wed, Apr 10



Selecting - Search for Student will open a drop-down menu to change from Student to Faculty or Patron Search -



Search for Student - Typing in the last name of a student and hitting the Enter key on the computer keyboard will bring up the student.



or

Typing in a student number and hitting the Enter key on the computer keyboard will bring up the student.

Cafeteria Screen



Serving Breakfast / Lunch-

Auto-Serve has already assigned this Breakfast Item to the student.

No meal amount is displayed. Student is charged the meal amount the student's meal status is assigned: FREE Rate, REDUCED Rate, or FULL Rate.

If student's meal status is:

Free Rate – no charge is applied to the student's account after saving the transaction.

Reduced Rate – Reduced Rate will be applied to the student's account after saving.

Full Meal Rate – Full Meal Rate will be applied to the student's account after saving.

Qty.	Description	Amount	
1	Breakfast	Meal	Delete

Line Items – Displays food items assigned to the student.

Qty – 1 - number of items

Description – Breakfast

Amount – Meal (student was charged the amount LEA has set for meal amount in the rates).

The breakfast item listed has not been saved until the Save button has been selected, so the meal charge has not been applied to the student's account at this point.

The screenshot shows the SIS-2000+ Food Service interface for student Brianna Aarzola (ID 23897). The student's account shows a balance of \$89.00 and 5 meals remaining. A breakfast item has been added to the line items list, but it is not yet saved. The 'Save' button is highlighted with a red arrow. The 'Breakfast' button in the items grid is also highlighted with a red arrow. A notification at the bottom left states 'Second Meal'.

Qty.	Description	Amount	Action
1	Breakfast	Meal	Delete
1	Breakfast	\$1.50	Delete
1	Milk	\$0.25	Delete

Total: \$1.75

Items:

- Breakfast
- Milk
- Milk ONLY (Replace Meal)
- Fruit
- Breakfast Entree
- Milk/Orange Juic
- Donut
- Entree

To Save the Breakfast Meal – Select Save

To Delete the Breakfast Meal – Select Delete - and the breakfast item will be removed from the student.

To add a second breakfast – select the Breakfast button –

(a second breakfast will display in the list in red with the charge displaying)

and a notification below the student demographic information will display:

Second Meal has been given.

To add Milk – select the Milk button and milk will be added in the list with the milk charge displaying.

Clear – Removes the selected Student from the screen and doesn't charge the student the items.

Sound – select the date to show sound option - selecting the Sound will turn sound on and off. Sounds are played when a student's account has a low balance.

Cafeteria Screen displays:

Student Name: Brianna Aarzola and ID - 23897

Photo

Grade Level: 12

Gender: F

Worker:

Balance: \$89.00

Meals Remaining: 5

Breakfast ▾ Student ▾ aar Adult Child Fri, May 17 ▾

Brianna Aarzola 23897 «Account»

12

Gender: F
Worker
Balance: \$89.00
Meals Remaining: 5

Second Meal

Payment

Clear

Undo

Save

Qty.	Description	Amount	
1	Breakfast	Meal	Delete
1	Breakfast	\$1.50	Delete
1	Milk	\$0.25	Delete

Total: \$1.75

Items

Breakfast	Milk	Milk ONLY Replace Meal	Fruit		
Breakfast Entree	Milk/Orange Juic	Donut	Entree		

Depending on the amount setup for minimum balance –

Low Balance will display when the student is below the minimum balance -

Greg Aburahma 27784

11

Gender: M
Balance: \$0.10
Meals Remaining: 5

Low Balance

Payment

Clear

Qty.	Description	Amount	
1	Breakfast	Meal	Delete



Payment: - Cafeteria Screen

When the student has been selected in the cafeteria screen, users can add a payment by selecting the Payment Button and entering the \$ amount for the student.

Breakfast Search for Student 27784 Sound Exit Wed, Apr 10

Transactions Reversed Successfully

Greg Aburahma 27784

11

Gender: M
Balance: \$0.10
Meals Remaining: 5

Low Balance

Payment

Clear

Undo

Save

Qty.	Description	Amount
1	Breakfast	Meal

Delete

Total: \$0.00

Items

Breakfast Milk

Enter payment amount and Save Payment.

Payment

Greg Aburahma

Payment Amount:

« Close Save Payment »

If there is no student selected on the cafeteria screen – users can select the Payment button and it will take you to the Account screen.

The screenshot shows the SIS 2000+ Home interface. At the top, there's a navigation bar with 'Breakfast' and a 'Search for Student' field containing '123'. Below this, there are three buttons: 'Payment' (highlighted with a red arrow), 'Clear', and 'Undo'. To the right of the buttons is a 'Line Items' table with columns 'Qty.', 'Description', and 'Amount'.

Enter a student name or student number and Search.

The screenshot shows a 'Search for an account' dialog box. It has a search input field containing '27784', a checkbox for 'Include Exited/Inactive', and a blue 'Search »' button. A red arrow points to the search input field.

Select the correct Account and enter the \$ amount for payment.
Students Account
Faculty Account

The screenshot shows the 'Search for an account' dialog box with search results. The search input field contains 'aar'. Below the search bar, there are two sections: 'Students' and 'Faculty'. Each section contains a list of accounts with their details and a unique ID.

Students	Faculty
Aaron Ulin Grade: 11 Gender: F Birthdate: 9 May 1996 Dunbar High School 10110	Jadrian Aarzola Gender: F 977
Aaron Bard Grade: 8 Gender: M Birthdate: 26 Jul 1999 Muhlestein N. Johnsen Jr. High 17806	Khristina Aard Gender: F 1184
Eden Aard Grade: 8 Gender: F Birthdate: 26 Oct 1998 Muhlestein N. Johnsen Jr. High 21408	Britlee Aarzola Gender: F 3462
Brianna Aarzola Grade: 12 Gender: F Birthdate: 6 Nov 1994 Ouellette High School 23897	

Cafeteria Screen




Clear: - Clears the student from the screen – removes the data and doesn't charge the student's account.

Breakfast ▾ Search for Student ▾ 27784 Sound ▾ Exit Wed, Apr 10

✓ Transactions Reversed Successfully ✕

Greg Aburahma 27784

 **11**
Gender: M
Balance: \$0.10
Meals Remaining: 5

Payment

Clear

Undo

Save

Line Items

Qty.	Description	Amount
1	Breakfast	Meal

✕ Delete

⚠ Low Balance

Items

Total: \$0.00

Breakfast Milk

Users can now search or enter a new student ID or name.

Google SIS 2000+ Home ★ Bookmark Manager Food Service Featur...

Breakfast ▾ Search for Student 123 Sound ▾ Exit Wed, Apr 10

Payment

Line Items

Qty.	Description	Amount
------	-------------	--------

Clear

Cafeteria Screen



Undo - If you have saved the meal transaction and decide to change the transaction and not apply it to the student's account, selecting Undo will remove the transaction and return you to the student screen with no account changes.

The screenshot shows the 'Lunch' screen for student Johnny Vinson (ID 13364). The student's profile includes a photo, name, ID, gender (M), balance (\$2.50), and meals remaining (1). A 'Low Balance' warning is displayed. The 'Line Items' table shows one item: Lunch (Meal) for \$2.50. The 'Undo' button is highlighted with a red arrow.

Qty.	Description	Amount
1	Lunch	Meal

You can now add a different transaction or select Clear and search for a new student.

The screenshot shows the same student profile and line item. The 'Clear' button is highlighted with a red arrow.

Qty.	Description	Amount
1	Lunch	Meal

Cafeteria Screen



Save - Saves the transaction to the student's account displayed on the screen.

Google SIS 2000+ Home Bookmark Manager Food Service Featur... Sound Exit Wed, Apr 10

Breakfast Search for Student 23897

Transactions Saved Successfully

Brianna Aarzola 23897

12
Gender: F
Balance: \$93.50
Meals Remaining: 5

Payment
Clear
Undo
Save

Qty.	Description	Amount	
1	Breakfast	Meal	Delete
1	Breakfast	\$1.50	Delete
1	Milk	\$0.25	Delete

Total: \$1.75

Items

Breakfast Milk

Total: Displays the total amount of the added items displaying on the screen.

Cafeteria Screen



Delete - Deletes the item from the student listed meal items and removes the charge on the student account.

Breakfast ▾ Search for Student ▾ 23897 Sound ◀ Exit ➡ Wed, Apr 10

Brianna Aarzola 23897

12
Gender: F
Balance: \$93.50
Meals Remaining: 5

Payment
Clear
Undo
Save

Line Items

Qty.	Description	Amount	
1	Breakfast	Meal	Delete
1	Breakfast	\$1.50	Delete
1	Milk	\$0.25	Delete

Second Meal

Total: \$1.75

Items

Breakfast Milk

After deleting the items- even though you have removed the second meal, the second meal notification will not disappear. But, the second meal will not be charged to the student.

You can also exit the Cafeteria Screen by selecting Exit on the task bar:

Lunch ▾ Search for Student ▾ ba Sound ◀ **Exit** ➡ Tue, Apr 16




Milk Only – Replace Meal
will remove the auto served meal item with a Milk Only meal charge.

will remove the auto served meal item with a Milk Only meal charge.

Lunch Student car Adult Child Wed, May 8

Carter Cockerham 22643 «Account»

 **11**
Gender: M
Worker
Balance: **-\$-1.60**
Meals Remaining: 0

Payment

Clear

Undo

Save

Line Items

Qty.	Description	Amount
1	Lunch	Meal

Delete

Total: **\$0.00**

Items

Lunch Milk Entree **Milk ONLY** Replace Meal

Carter Cockerham 22643 «Account»

 **11**
Gender: M
Worker
Balance: **-\$-1.45**
Meals Remaining: 0

Payment

Clear

Line Items

Qty.	Description	Amount
1	Milk ONLY	\$0.25

Delete

Counts – Meal Counts

Counts will display the meal count for the day for the line selected. (Date drop-down)

The screenshot shows the SIS -2000+ Food Service interface. At the top, there are tabs for 'Lunch', 'Student', 'Adult', and 'Child'. A date drop-down menu is set to 'Wed, May 15'. On the left, a student profile for 'Johnny Vinson' is displayed with a balance of \$3.45 and 1 meal remaining. A 'Low Balance' warning is shown. In the center, there are buttons for 'Payment', 'Clear', 'Undo', and 'Save'. On the right, a 'Line Items' table shows one item: 'Lunch' with a quantity of 1 and an amount of 'Meal'. A context menu is open over the 'Meal' amount, showing options: 'Counts', 'Sound', and 'Exit'. A red arrow points to the 'Counts' option.

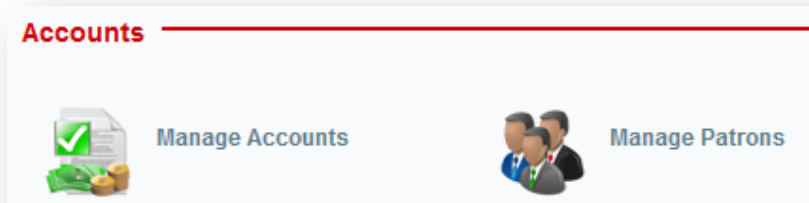
And can be printed

Line Counts for Lunch on 5/15/2013

Line	Student			Adult		Child	À la Carte
	Reimb. Meals	Non-Reimb. Meals	Worker Meals	Meals	Worker Meals	Meals	
A la Carte	0	0	0	0	0	0	0
Cafeteria Deli / Pizza	184	0	0	0	0	0	14
Cafeteria Grill / Market	82	0	0	0	0	0	15
Cafeteria Salsa	115	1	0	1	0	0	2
Cafeteria Salsa / Market	0	0	0	0	0	0	0
Express	0	0	0	0	0	0	0
Home Cookin'	0	0	0	0	0	0	0
Office	0	0	0	0	0	0	0

Print Close

Accounts



Manage Accounts

The search form includes a text input field, a checkbox labeled 'Include Exited/Inactive', and a blue 'Search »' button. A red arrow points to the 'Search »' button. Below the input field, there is a label: 'Student / Faculty / Patron ID, Account #, or Student / Faculty / Patron Name'.

Include Exited/Inactive Students

Search by Student, Faculty, or Patron – ID Number

Search by Student, Faculty, or Patron – Name

Searches will pull up multiple types of users for faster searches

The search results page is titled 'Search for an account'. It shows a search for 'ba' with the 'Include Exited/Inactive' checkbox checked. The results are divided into two sections: 'Students' and 'Faculty'. Each section contains a grid of user profiles with their name, grade, gender, birthdate, and account number.

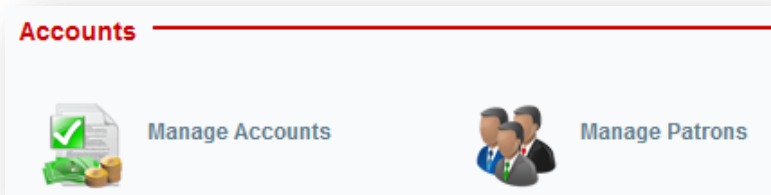
Students Additional students found. Please refine search.

Name	Grade	Gender	Birthdate	Account #
Bailey Eberly	8	M	20 Jan 1999	21952
Baily Pontillo	12	M	14 Jun 1995	4748
Baillie Hemby	12	F	23 Jun 1995	7520
Baily Beier	12	M	25 Jan 1995	8898
Johnny Vinson	12	M	5 Dec 1994	13364
Barbarita Dillingham	10	F	20 Sep 1996	14035
Bailee Navarrete	9	F	2 Aug 1997	14778
Joshua Hoyne	9	M	17 Jun 1998	15187
Bambi Bengtzen	9	F	6 May 1998	15202
Barney Zaumbum	9	M	20 Jul 1998	16040
Baylie Kintop	10	F	3 Sep 1997	16979
Baxter Hazel	8	M	26 Jan 1999	18083

Faculty Additional faculty found. Please refine search.

Name	Gender	Account #
Bailee McCuaig	F	206
Banning Squires	F	390
Bary Bonny	F	765
Barney Crews	_	1587
Banning Hendershot	_	1646
Barney Oberhansly	F	2114
Bartek Shaid	F	2190
Bandy Lubecke	F	2504

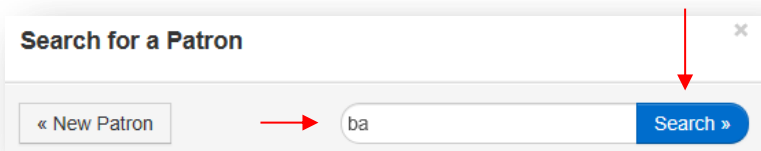
Accounts



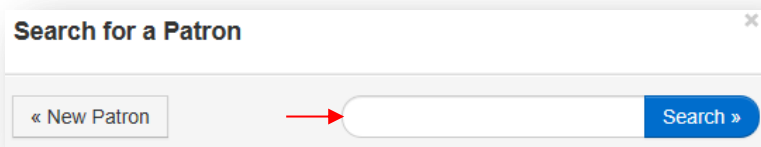
Manage Patrons

Search for a Patron or

Create a << New Patron

The image shows a 'Search for a Patron' form. It has a text input field containing 'ba' and a blue 'Search »' button. A red arrow points from the top right of the form down to the search button. There is also a '<< New Patron' button on the left.

Or if you don't know the name of the patrons,
you can leave the field blank and search:

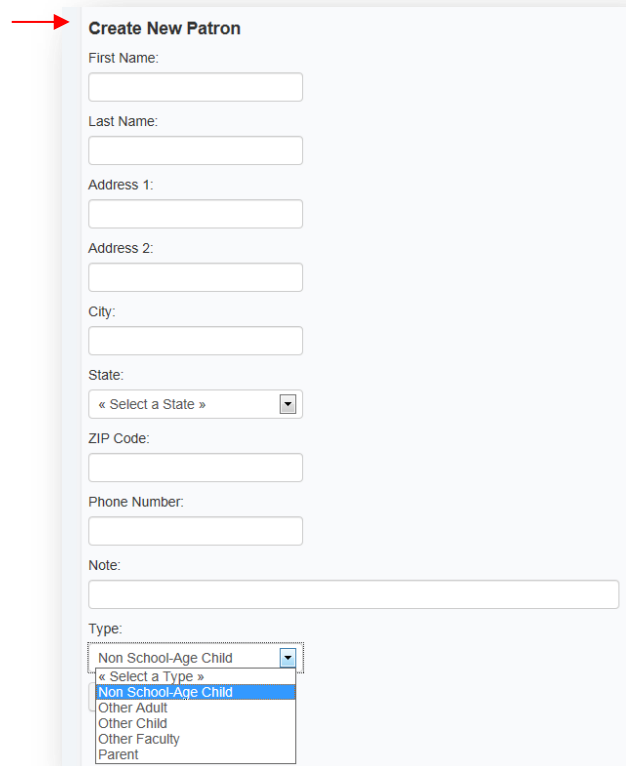
The image shows the same 'Search for a Patron' form, but the text input field is empty. A red arrow points from the left towards the empty search field.

→ Patron Search Results

Sani McTized Address: 250 E 500 S 1	Sani McTized Address: 250 E 500 S 2
Sani McTized Address: 250 E 500 S 3	Sani McTized Address: 250 E 500 S 4

Create a <<New Patron – Enter all pertinent information

Patrons are not tied to a school. This will give users the ability for Patrons who are mobile in a district, to be served a meal at any school.



Create New Patron

First Name:

Last Name:

Address 1:

Address 2:

City:

State:

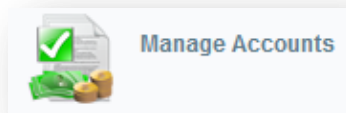
ZIP Code:

Phone Number:

Note:

Type:

- « Select a Type »
- Non School-Age Child
- Other Adult
- Other Child
- Other Faculty
- Parent



Manage Accounts

Selecting - Student Name shows Student general information

Selecting – the Student Icon opens the student Demographic Profile

Baily Pontillo 4748 [« Change Account »](#) Balance: \$6.25

☒ Active Birthdate 06/14/1995
☐ Worker Grade 12
☐ CHIP Opt Out Dunbar High School

Born: 14 Jun 1995
 Grade: 12
 SSID: 1231652

[Add Status](#)

<<Change Account >> - Selects another student account

Student Address is displayed, Student Birthdate, Grade Level and School Enrolled

Baily Pontillo Student #4748 [« Change Account »](#) Balance: \$6.25

250 East 500 South
 SLC UT 84111
 (555) 000-0000

☒ Active Birthdate 06/14/1995
☐ Worker Grade 12
☐ CHIP Opt Out Dunbar High School

Status History Currently Full [Add Status](#)

Start	End	Reason	Status	Note
07/01/2012	06/30/2013	Administrative Change	Full	Edit Delete

[Purchases](#) [Payments](#)

Meals (YTD Total \$-6.05 / 1 Breakfast / 2 Lunch) À La Carte (YTD Total \$0.00 / 0 Items) [Make Purchase](#)

Date	Location	Meal	Line	Item	Amount	Worker	Reimburse	
05/08/2013	Dunbar High School	Lunch	Line 1	Lunch	\$-1.90	<input type="checkbox"/>	<input checked="" type="checkbox"/>	Edit Delete
05/08/2013	Dunbar High School	Breakfast	Line 1	Breakfast	\$-2.25	<input type="checkbox"/>	<input checked="" type="checkbox"/>	Edit Delete
05/04/2013	Ouellette High School	Lunch	Ala Carte	Lunch	\$-1.90	<input type="checkbox"/>	<input checked="" type="checkbox"/>	Edit Delete

10 1 to 3 of 3 Filter [Previous](#) 1 [Next](#)

Active – Students should be left Active for accessing all year, even if they exit the school.

Worker – Student is selected for a student worker (student server for the day or week)

Selecting this will not charge the student's account for meals.

CHIP Opt Out – Children's Health Insurance Program - selecting this represents the guardian/parent has chosen not to be notified about this, again.

CHIP is a state health insurance plan for uninsured Utah children.

Families who do not have other insurance may qualify.

Baily Pontillo Student #4748 « Change Account » Balance: \$6.25

250 East 500 South
SLC UT 84111
(555) 000-0000

☒ Active Birthdate 06/14/1995
☐ Worker Grade 12
☐ CHIP Opt Out Dunbar High School

Status History Currently Full Add Status

Start	End	Reason	Status	Note
07/01/2012	06/30/2013	Administrative Change	Full	

Purchases **Payments**

Meals (YTD Total \$-6.05 / 1 Breakfast / 2 Lunch) À La Carte (YTD Total \$0.00 / 0 Items) Make Purchase

Date	Location	Meal	Line	Item	Amount	Worker	Reimburse
05/08/2013	Dunbar High School	Lunch	Line 1	Lunch	\$-1.90	<input type="checkbox"/>	<input checked="" type="checkbox"/>
05/08/2013	Dunbar High School	Breakfast	Line 1	Breakfast	\$-2.25	<input type="checkbox"/>	<input checked="" type="checkbox"/>
05/04/2013	Ouellette High School	Lunch	Ala Carte	Lunch	\$-1.90	<input type="checkbox"/>	<input checked="" type="checkbox"/>

10 1 to 3 of 3 Filter Previous 1 Next

Status History (Free/Reduced/Full Pay) - displays student's status information

Add Status – a change in status can be added

Purchases – Meal Purchases for the student by date

Make Purchase – Meal Purchases can be added for the student by date

Pencil Icon - allows editing the transaction information

✗ Deletes the transaction

05/08/2013	Dunbar High School	Lunch	Line 1	Lunch	\$-1.90	<input type="checkbox"/>	<input checked="" type="checkbox"/>		
05/08/2013	Dunbar High School	Breakfast	Line 1	Breakfast	\$-2.25	<input type="checkbox"/>	<input checked="" type="checkbox"/>		
05/04/2013	Ouellette High School	Lunch	Ala Carte	Lunch	\$-1.90	<input type="checkbox"/>	<input checked="" type="checkbox"/>		

Payments -



Payments Tab – Meal Purchases for a student by date

Date	Location	Line	Amount	Type	Note
04/25/2013	Zorad School District	District Office	\$17.68	Balance Forward	

Select -Make a Payment

Select -Date for Payment to be applied to the account

Select -Type of Payment – Online Payment is used for electronic payments from PayPal, etc.

Select -Track (school) will default to the school you are logged into or select the right school.

Select -Line – where you want the payment to be tracked, usually Office

Select -Amount – you want to transfer

Select -Note (optional) could be check number information, etc.

Make Payment

Date: 05/16/2013

Type: Line Payment

Track: Online Payment

Line: Refund

Amount:

Note:

« Cancel Save »



Online Payment

Make Payment

Date: 05/16/2013

Type: Line Payment

Track: Ouellette High School

Line: A la Carte

Amount: \$ 20.00

Note: Check #12345

« Cancel Save »

Payments –



Information is added:

Purchases Payments

Payments (YTD Total \$37.68) Transfers (YTD Total in/out \$0.00 /\$0.00) Make Payment Transfer

Date	Location	Line	Amount	Type	Note
05/16/2013	Ouellette High School	A la Carte	\$20.00	Line Payment	Check #12345
04/25/2013	Zorad School District	District Office	\$17.68	Balance Forward	

10 1 to 2 of 2 Filter Previous 1 Next

Payment – Transfer

Purchases Payments

Payments (YTD Total \$37.68) Transfers (YTD Total in/out \$0.00 /\$0.00) Make Payment Transfer

Date	Location	Line	Amount	Type	Note
05/16/2013	Ouellette High School	A la Carte	\$20.00	Line Payment	Check #12345
04/25/2013	Zorad School District	District Office	\$17.68	Balance Forward	

10 1 to 2 of 2 Filter Previous 1 Next

Select -Transfer

Select -Date for Payment to be applied to the account

Select -Amount – to transfer a payment

Select -Note (optional) could be check number information, etc.

Select -Destination – Select Account to transfer amount to.....

Transfer

Destination account is required.

Date: 05/16/2013

Amount: 5.00
(Maximum \$32.43)

Note: Transfer on mother's request

Destination: Baily Pontillo (3210) Select Account »

« Cancel Save »

Payments (YTD Total \$37.68) Transfers (YTD Total in/out \$0.00 /\$-5.00) Make Payment Transfer

Date	Location	Line	Amount	Type	Note
05/16/2013	Ouellette High School	A la Carte	\$20.00	Line Payment	Check #12345
05/16/2013			\$-5.00	Transfer To Baily Pontillo	Transfer on mother's request
04/25/2013	Zorad School District	District Office	\$17.68	Balance Forward	

10 1 to 3 of 3 Filter Previous 1 Next

Import Payments – Online Payments



This feature is used to import data from your purchased web online payment software like: **PayPal, Instant Payments, etc.** and also, export data from SIS2000+ and upload to your online vendor via the web.

This feature is not an electronic payment system software like PayPal or Instant Payments, but this option assists users to interact with a school's purchased electronic payment vendor on line.

Exporting a file from SIS2000+ for uploading to your purchased payment software

such as PayPal,



Instant Payments



,or a different vendor - etc.

Also, using the required fields listed below, users can import the student payment balances into SIS2000+ Food Service Module:

Required format users will need to give to their vendors.

Vendors will write the export out of the vendor's online payment software to match the criteria below:

THE TEXT FILE HAS FOUR FIELDS.csv (COMMA DELIMITED) :

Type ('S' for student, 'F' for faculty),

ID,

Payment Amount,

Date (YYYY-MM-DD)

The Last Line Fields Are:

Record Count,

Payment Total,

Checksum (Sum of the ASCII Value of the 2nd to Last Character in the Student ID)

Information for users who host their own database:

Here is a simple SQL example getting the checksum value from student id:

```
select ident,ASCII(SUBSTRING(ident,LEN(ident) - 1, 1)) AS chksum from studemo
```

When the vendor has written the export, users will export the data from the online payment software and import the data into SIS2000+. Work closely with your online vendor. If you need assistance, contact your SIS2000+ specialist.

Exporting a file for uploading to your purchased payment software such as PayPal, Instant Payments ,etc.:

Exporting Data from SIS2000+ via the web for school electronic payment system option is done in Reports. Report Category – Report: Food Service Roster:



Select: school(s) for exporting data from.

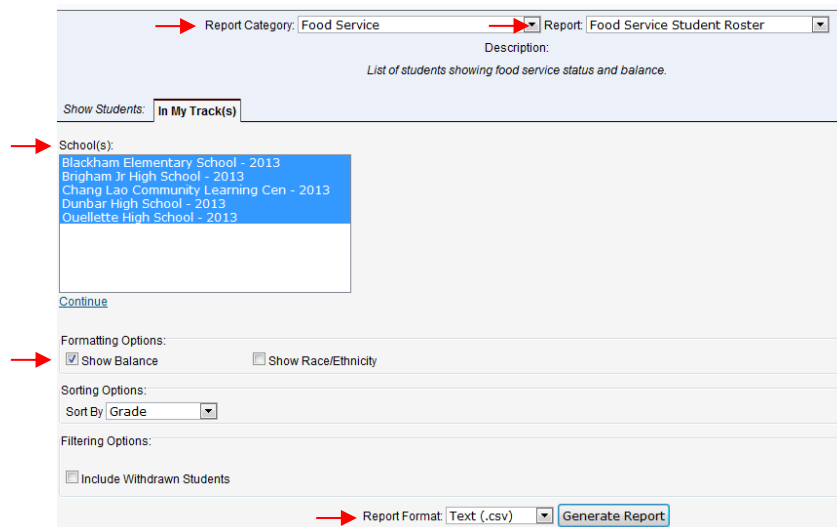
Data exported will be:

student ID numbers, student names and student food service balances for importing into your electronic payment vendor via the web.

Users will need to inform their online vendors of the required field format:

Student ID, Student Name, Balance

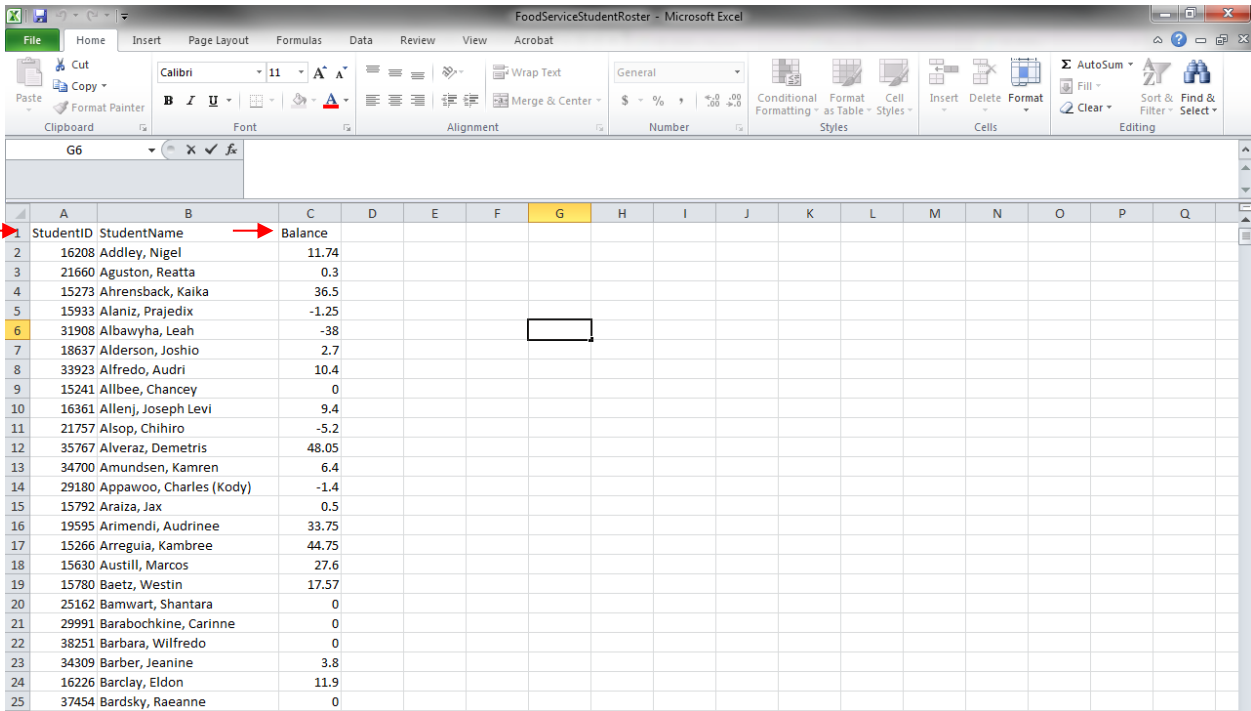
Report Format: Text.(csv)



Select - Formatting Options: Show Balance

Select - Report Format: Text (.csv)

Here is what the file will look like after exporting it **from** SIS2000+ via the web and what your software vendor will create for you to be able to import back into the payment software.



StudentID	StudentName	Balance
16208	Addley, Nigel	11.74
21660	Aguston, Reatta	0.3
15273	Ahrensback, Kaika	36.5
15933	Alaniz, Prajedix	-1.25
31908	Albawvyha, Leah	-38
18637	Alderson, Joshio	2.7
33923	Alfredo, Audri	10.4
15241	Allbee, Chancey	0
16361	Allenj, Joseph Levi	9.4
21757	Alsop, Chihiro	-5.2
35767	Alveraz, Demetris	48.05
34700	Amundsen, Kamren	6.4
29180	Appawoo, Charles (Kody)	-1.4
15792	Araiza, Jax	0.5
19595	Arimendi, Audrinee	33.75
15266	Arreguia, Kambree	44.75
15630	Austill, Marcos	27.6
15780	Baetz, Westin	17.57
25162	Bamwari, Shantara	0
29991	Barabochkine, Carinne	0
38251	Barbara, Wilfredo	0
34309	Barber, Jeanine	3.8
16226	Barclay, Eldon	11.9
37454	Bardsky, Raeanne	0

Food Service Reports



Food Items

- Manage LEA Food Items
- Manage School Food Items

Point of Service

- Cafeteria
- Class Entry
- Setup

Accounts

- Manage Accounts
- Manage Patrons
- Import Payments

Applications

- Manage Applications

Reports

- A La Carte Charge Summary
- Account Balance
- CHIP Contact
- Daily Food Service Summary
- Daily Meal Detail
- Daily Payment Detail
- Daily Status Summary by Race
- Food Service Deficit Letter
- Food Service Roster
- Lunch Count By Class
- Meal Charge Summary
- Meal Rates
- Meal Summary
- Payment Summary
- Student Account Statement

Daily Detail Reports – Daily Payment Detail

File Reports Date: 5/16/2013

Daily Detail Reports

District-wide

Report Selection

- Daily Payment Detail
- Daily Payment Detail by Drawer
- Daily Meal Detail
- Daily Meal Detail by Drawer
- Daily Ala Carte Detail
- Daily Ala Carte Detail by Drawer
- Student Payments by Teacher

☒ Students

☒ Faculty

☒ Patrons

☒ Visitors

☒ Cash

Cash Drawer ☐ Breakfast

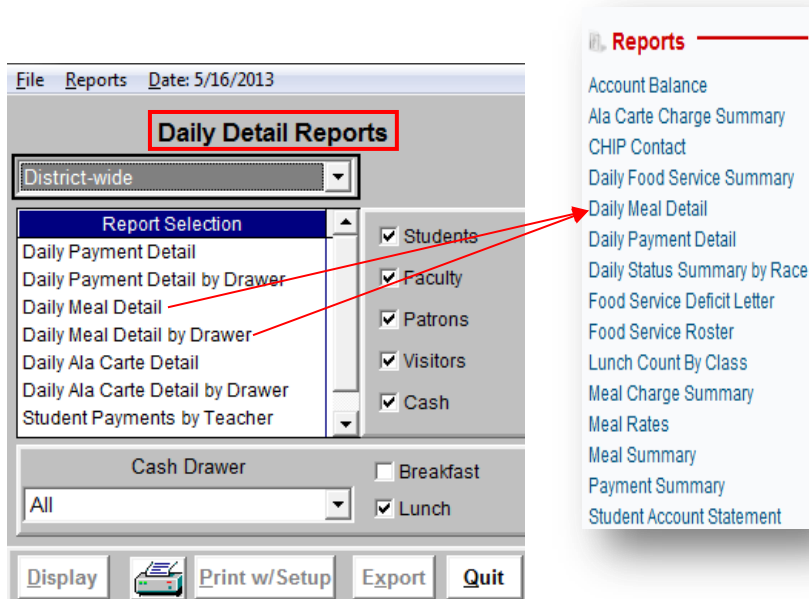
All ☒ Lunch

Display Print w/Setup Export Quit

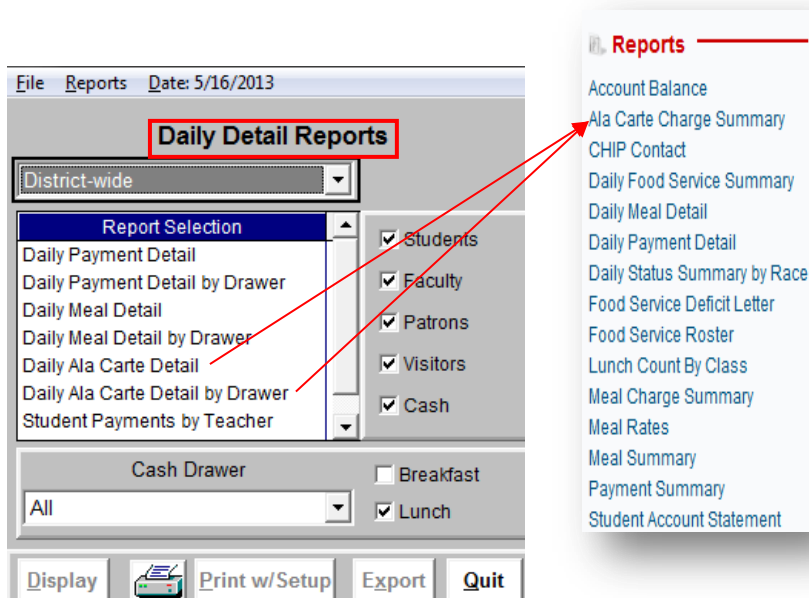
Reports

- Account Balance
- Ala Carte Charge Summary
- CHIP Contact
- Daily Food Service Summary
- Daily Meal Detail
- Daily Payment Detail
- Daily Status Summary by Race
- Food Service Deficit Letter
- Food Service Roster
- Lunch Count By Class
- Meal Charge Summary
- Meal Rates
- Meal Summary
- Payment Summary
- Student Account Statement

Daily Detail Reports – Daily Meal Detail



Daily Detail Reports – Daily Al a Carte



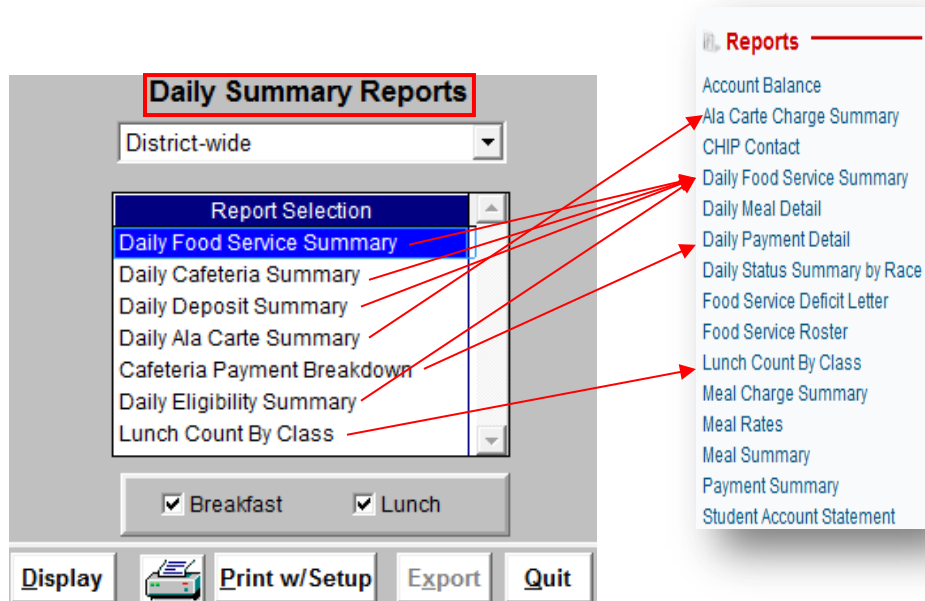
Reports we didn't recreate and move to the web:

Student Payments by Teacher Report

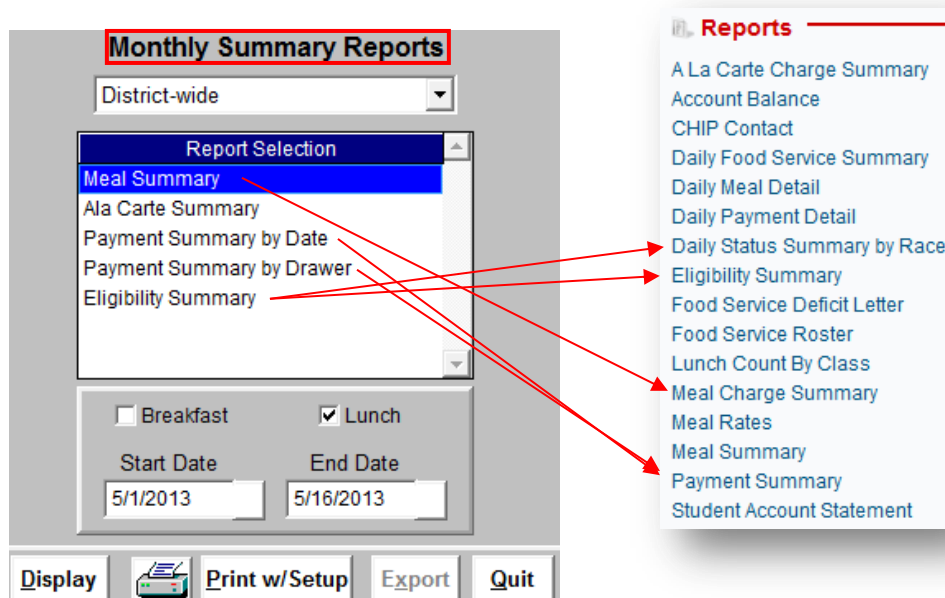
Student Meals by Teacher Report

Student Al a Carte by Teacher Report

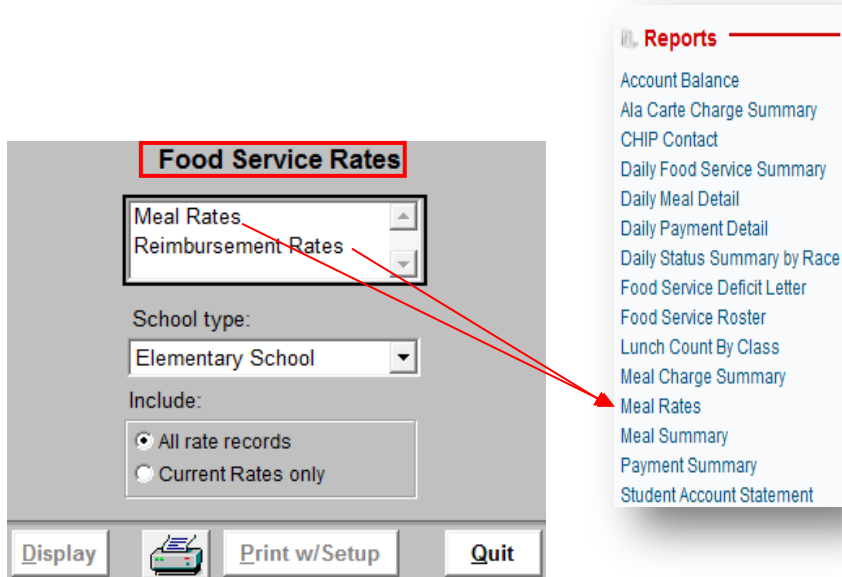
Daily Summary Reports –



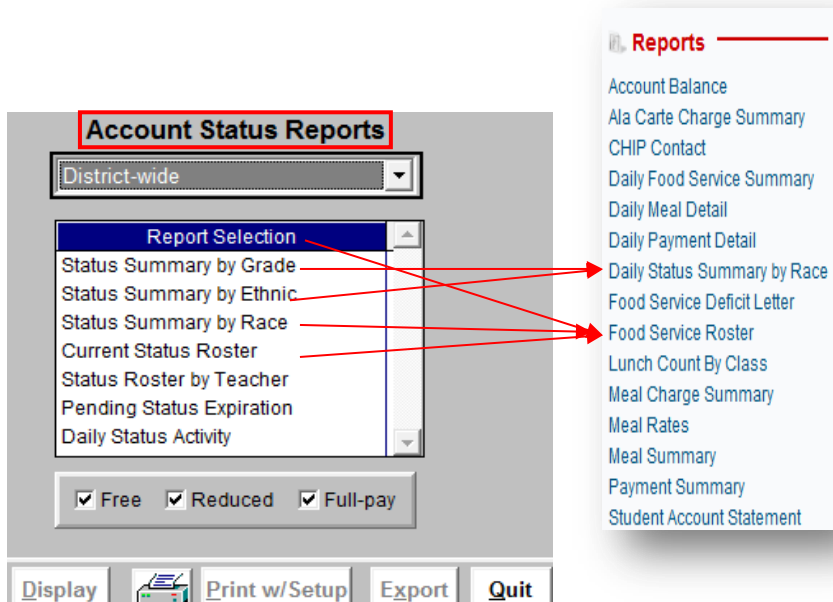
Monthly Summary Reports



Food Service Rates Reports



Account Status Reports

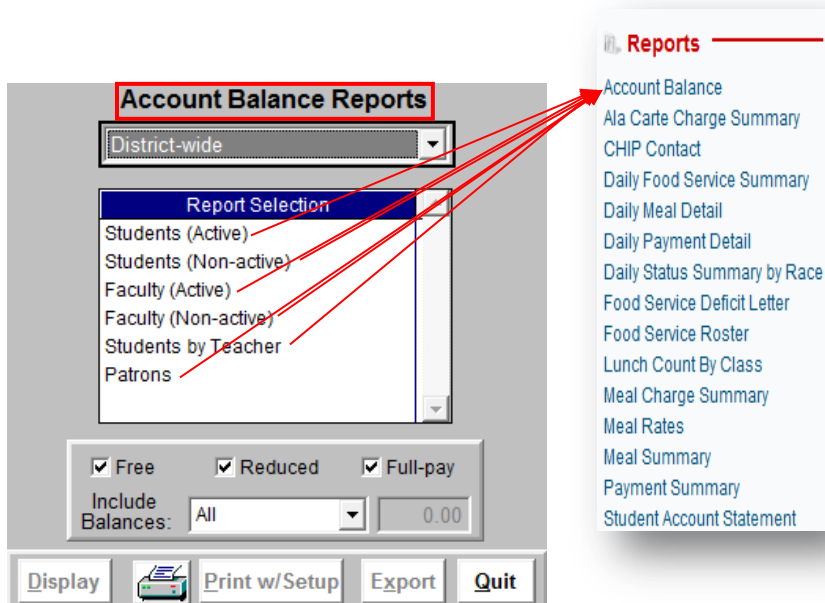


Reports we didn't recreate and move to the web:

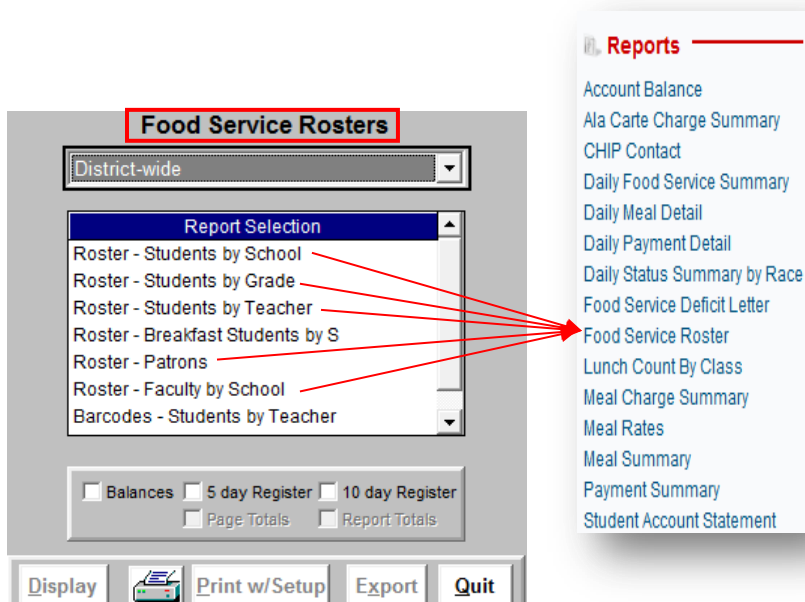
Pending Status Expiration Report

Daily Status Activity Report

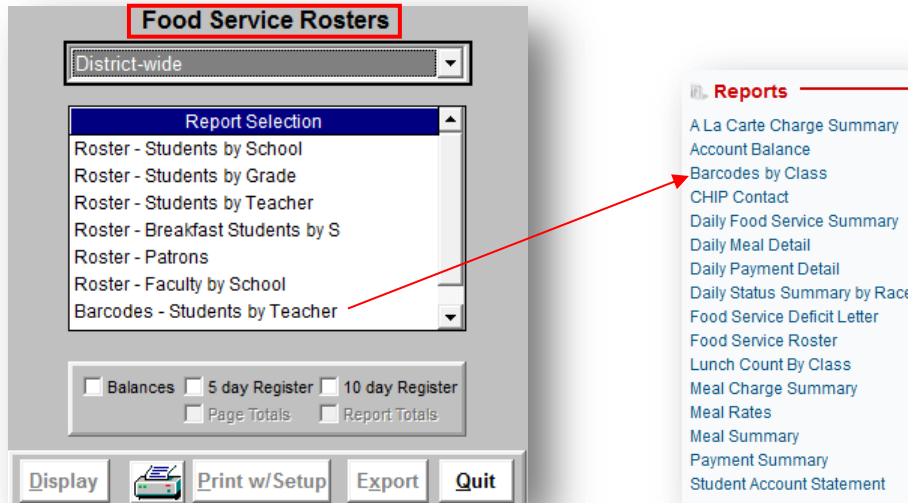
Account Balance Reports



Food Service Rosters Reports



Food Service Rosters / Barcodes - Students by Teacher



A La Carte Charge Summary Report (by Grade Level)

Report Category: Food Service Report: A La Carte Charge Summary

Select All Clear Continue>>

Filtering Options:

As Of 08/21/2012 To 05/29/2013

Select:

Students
Faculty
Patrons



Date: 5/29/2013

→ A La Carte Charge Summary

Zorad School District

→ From: 8/21/2012 To: 5/29/2013

Ouellette High School (720)

Student

→ Free

Grade	Meal Type	Line	Item	Amount	Served	Total
11	Breakfast	A la Carte	Milk ONLY	\$0.25	1	\$0.25
Grade 11 Total:					1	\$0.25
12	Lunch	Line 1	Milk	\$0.25	2	\$0.50
Grade 12 Total:					2	\$0.50
Free Total:					3	\$0.75

→ Full

Grade	Meal Type	Line	Item	Amount	Served	Total
10	Breakfast	Line 1	Milk	\$0.25	1	\$0.25
			Milk ONLY	\$0.25	1	\$0.25
	Lunch	Office	Milk/Orange Juice	\$0.25	1	\$0.25
Grade 10 Total:					3	\$0.75

Account Balance Report

Report Category: Food Service Report: Account Balance

School(s): Sort by: Name | Year

Alfredo Elementary School - 2013
Andrushko Elementary School - 2013
Bachler Smith Elementary School - 2013
Barcatta Home Study - 2013
Bauchman Home Study - 2013
Beniard Elementary School - 2013
Big Town Jr High School - 2013
Blackham Elementary School - 2013
Bosen Home Study - 2013
Chang LaoLao Community Learning - 2013

Select All Clear Continue>>

Filtering Options:

As Of 08/21/2012 To 06/18/2013

Show Detail Grades 12 - 12

Food Service Options:

Select: Students Faculty Patrons

Acct Balance: .01 Greater Than

*None
Equal
Less Than
Less Than or Equal
Greater Than
Greater Than or Equal
Not Equal

Select All Clear

Report Format: Acrobat (.pdf)

Reports

A La Carte Charge Summary
Account Balance
Barcodes by Class
CHIP Contact
Daily Food Service Summary

Account information is separated by school.

Show Detail – includes each student’s detail transaction information.

5/29/2013

Account Balance
Zorad School District

From: 8/21/2012 To: 5/29/2013

Balance at or below: \$1.00

Blackham Elementary School (104)

Student ID	Name	Transaction Count	Amount		Balance
			Credit	Debit	
35514	Balling, Peter Yu	0	\$0.00	\$0.00	\$0.00
37376	Bensemon, Jamille	0	\$0.00	\$0.00	\$0.00
33175	Bertram, Rian	0	\$0.00	\$0.00	\$0.75
28966	Sheets, Kathern (Katie)	0	\$0.00	\$0.00	\$0.00
37378	Slavens, Sheriff	0	\$0.00	\$0.00	\$0.00
36651	Speelman, Angeleia	0	\$0.00	\$0.00	\$0.50
23941	Thein, Abdul Aziz	0	\$0.00	\$0.00	-\$1.60
38091	Tilley, Porsche	0	\$0.00	\$0.00	\$0.00
37379	Tittotson, Isaias	0	\$0.00	\$0.00	\$0.00
24654	Vanbibber, TJ	0	\$0.00	\$0.00	\$0.00
33231	Villanueva, Poppygene	0	\$0.00	\$0.00	-\$0.45
31252	Weatherford, Xavier	0	\$0.00	\$0.00	\$0.05
Student Count: 72			\$0.00	\$0.00	-\$23.57
School 104 Count: 72			\$0.00	\$0.00	-\$23.57

Application Approval Letter - Is available, but there is no data to be able to produce the report at this time. There will be data available for you to pull on your own database.



Barcodes by Class – Avery Labels – 5160 recommended

Report Category: Food Service Report: Barcodes by Class

Description:
List of students and barcodes by class

Barcodes by Class

Teacher: Churchill, Antonella

Student Name	ID	Grade	Student Name	ID	Grade
Corkrey, Jayel	37886	10	Elson, Marlis	5806	11
Cummings, Jarvis	17198	10	Holler, Shylee	38505	11
Docherty, Aspyn	22237	10	Oakson, Amya	32026	11

CHIP Contact Report (Children's Health Insurance Program)

CHIP is a state health insurance plan for uninsured Utah children.

Families who do not have other insurance may qualify.

This report lists parents who have not opted out of being contacted for the health insurance plan information.

Students on this report may be contacted for the CHIP program by the Department of Health.

Report Category: Food Service Report: CHIP Contact

Date: 5/29/2013

Department of Health CHIP Contact Report

Pag

Zorad School District

Ouellette High School

Student Name	Grade	Phone	Address	Parent Name
Aarzola, Mavanie B.	12	(555)378-6200	250 East 500 South, SLC 84111	Kennidee Cantarero
Abalos, Cherrie K.	12	(555)000-0000	250 East 500 South, SLC 84111	Randell Callison
Aburahma, Greg T.	11	(555)000-0000	250 East 500 South, SLC 84111	Ronna Daneals
Addley, Nigel N.	9	(555)000-0000	250 East 500 South, SLC 84111	Melanee Jeffers
Aguston, Reatta T.	9	(555)569-0210	250 East 500 South, SLC 84111	Rhianon Hard
Ahrensback, Kaika T.	9	(555)000-0000	250 East 500 South, SLC 84111	Osiris Blunk
Alaniz, Prajedix R.	9	(555)621-7893	250 East 500 South, SLC 84111	Candi Douthit
Aleshire, Letishia	11	(555)000-0000	250 East 500 South, SLC 84111	Jheresa Arevalo
Ali-Yallah, Brianna L.	12	(555)000-0000	250 East 500 South, SLC 84111	Tawna Fair
Ailbee, Chancey M.	9	(555)000-0000	250 East 500 South, SLC 84111	Monett Dade
Amundsen, Kamren L.	9	(555)000-0000	250 East 500 South, SLC 84111	Johnathn Broughton
Araiza, Jax T.	9	(555)000-0000	250 East 500 South, SLC 84111	Nhan Crandall
Arciga, Tamra	12	(555)000-0000	250 East 500 South, SLC 84111	Thanh Hoa Burgardt

Reports

- A La Carte Charge Summary
- Account Balance
- Barcodes by Class
- CHIP Contact
- Daily Food Service Summary

Daily Food Service Summary Report- Sort by Food Service Line or Meal Type

Report Category: Food Service Report: Daily Food Service Summary

School(s):

- District Wide
- Big Town Jr High School - 2013
- Blackham Elementary School - 2013
- Chang Lao Lao Community Learning - 2013
- Dunbar High School - 2013
- Edgmon High School - 2013
- Ouellette High School - 2013

Select All Clear Continue>>

Sorting Options:

Sort By: Food Service Line

Filtering: Meal Type

Date: 04/15/2013

Reports

- A La Carte Charge Summary
- Account Balance
- CHIP Contact
- Daily Food Service Summary
- Daily Meal Detail
- Daily Payment Detail

5/29/2013

Daily Food Service Summary

Zorad School District

For: 4/15/2013

Total for All Schools:

Payments/Credits
Total:

	Breakfast Summary				Lunch Summary			
	Free	Reduced	Full Pay	Total	Free	Reduced	Full Pay	Total
Enrollment	1122	319	3552	4993	1122	319	3552	4993
Eligible (93.0%)	1043	297	3303	4643	1043	297	3303	4643
Meals Served	0	0	0	0	0	0	0	0
Participation (%)	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00

Daily Status Summary by Race (and Ethnicity)

5/29/2013

→ Daily Status Summary by Race/Ethnicity

Breakfast							
→ Ethnicity	Race	Free	Reduced	Full Pay	Worker	All	
H	AS	2	0	0	0	2	
H	BL	1	0	0	0	1	
H	PI	1	0	0	0	1	
H	WH	8	2	0	0	10	
N	AS	2	0	0	0	2	
N	BL	1	0	0	0	1	
N	IN	2	0	0	0	2	
N	PI	2	0	1	0	3	
N	WH	21	0	6	0	27	
Breakfast Total:		40	2	7	0	49	
School 704 Total:		40	2	7	0	49	

Reports
A La Carte Charge Summary
Account Balance
CHIP Contact
Daily Food Service Summary
Daily Meal Detail
Daily Payment Detail
Daily Status Summary by Race
Eligibility Summary
Faculty Account Statement
Food Service Deficit Letter
Food Service Roster
Lunch Count By Class
Meal Charge Summary
Meal Rates
Meal Summary
Payment Summary
Student Account Statement

Direct Certification Notification Letter - Is available, but there is no data to be able to produce the report at this time. There will be data available for you to pull on your own database.

Reports
A La Carte Charge Summary
Account Balance
Application Approval Letter
Barcodes by Class
CHIP Contact
Daily Food Service Summary
Daily Meal Detail
Daily Payment Detail
Daily Status Summary by Race
→ Direct Certification Notification Letter
Eligibility Summary
Faculty Account Statement
Food Service Deficit Letter
Food Service Roster
Lunch Count By Class
Meal Charge Summary
Meal Rates
Meal Summary
Payment Summary
Student Account Statement
Student Meal Cards
Temporary 30 Day Letter

Eligibility Summary Report

Select: District Wide for all school information or select and individual school.

Report Category: **Food Service** Report: **Eligibility Summary**

Description:
Summary of Food Service student eligibility.

School(s): Sort by: Name | Year

- * District Wide
- Alfredo Elementary School - 2013
- Andrushko Elementary School - 2013

Reports

- A La Carte Charge Summary
- Account Balance
- CHIP Contact
- Daily Food Service Summary
- Daily Meal Detail
- Daily Payment Detail
- Daily Status Summary by Race
- Eligibility Summary
- Faculty Account Statement
- Food Service Deficit Letter

Select Filtering Option Dates - Users can select one day As of 10/01/2013 To 10/01/2013

Select Food Service Options - Breakfast / Lunch or both

Filtering Options:

As Of 08/21/2012 To 06/13/2013

Food Service Options:

Select:

Breakfast

Lunch

Eligibility Summary Report

6/13/2013

Eligibility Summary
Zorad School District
From: 8/21/2012 To: 6/13/2013
Lunch Only

Ouellette High School (720)

Date	Account Status	Enrollment	Eligibility 93.0%	Participation Meals	Percent
Aug 21	Free	243	226	0	0.00%
Aug 21	Reduced	81	75	0	0.00%
Aug 21	Full	1,250	1,163	0	0.00%
Aug 22	Free	237	220	0	0.00%
Aug 22	Reduced	80	74	0	0.00%
Aug 22	Full	1,233	1,147	0	0.00%

Totals for Selected Schools:

Account Status	Enrollment	Eligibility	Participation Meals	Percent
Free	42,827	39,829	4	0.01%
Reduced	14,402	13,394	4	0.03%
Full	221,423	205,923	47	0.02%

Reports

- A La Carte Charge Summary
- Account Balance
- CHIP Contact
- Daily Food Service Summary
- Daily Meal Detail
- Daily Payment Detail
- Daily Status Summary by Race
- Eligibility Summary
- Faculty Account Statement
- Food Service Deficit Letter

Faculty Account Statement

Users can add – Additional Comments for more instructions or information.

Additional Comments are deleted after printing.

Report Category: Food Service Report: Faculty Account Statement

Additional Comments
Please keep your account current. Thanks

Report Format: Acrobat (.pdf) Generate Report

6/13/2013

Zorad School District
Ouellette High School (720)
250 East 500 South, SLC, UT 84111
(555)538-3131

Shaylyne Ahlin
250 East 500 South
SLC, 84111

Dear Faculty Member:

You have a Food Service account balance of -\$2.90. If the account shows a negative balance, please remit the amount due to the office as soon as possible. If a discrepancy should exist, contact the school office to resolve the discrepancy.

Please keep your account current. Thanks!

Sincerely,

School Nutrition Program Director

- Reports**
- A La Carte Charge Summary
 - Account Balance
 - CHIP Contact
 - Daily Food Service Summary
 - Daily Meal Detail
 - Daily Payment Detail
 - Daily Status Summary by Race
 - Eligibility Summary
 - Faculty Account Statement
 - Food Service Deficit Letter
 - Food Service Roster
 - Lunch Count By Class
 - Meal Charge Summary
 - Meal Rates
 - Meal Summary
 - Payment Summary
 - Student Account Statement

Food Service Deficit Letter - Prints two letters per page

Report Category: Food Service Report: Food Service Deficit Letter

Description:
Letter sent to students with food service account balance less than zero.

Additional Comments are deleted after printing.

Formatting Options:

Additional Comments
Please bring lunch money by tomorrow. Thanks!!!!

Sorting Options:
Sort By: Student Name Period: None

Filtering Options:
Date: 06/19/2013
Grades: 9 - 12

Food Service Options:
Acct Balance: Less Than \$ 1.00

Eligibility Summary
Faculty Account Statement
Food Service Deficit Letter
Food Service Roster
Lunch Count By Class
Meal Charge Summary
Meal Rates
Meal Summary
Payment Summary
Student Account Statement

Food Service Deficit Letter -

6/19/2013

Ouellette High School (720)
250 East 500 South, SLC, UT 84111
(555)538-3131

To the Parent or Guardian of:
Greg Aburahma
250 East 500 South
SLC, UT 84111

Dear Parent/Guardian:

Please be advised that your student Greg has a low balance of \$0.10 with the school food service department.

Please bring lunch money by tomorrow. Thanks!!!!

Sincerely,

School Nutrition Program Director

Non-Discrimination Statement:
This explains what to do if you believe you have been treated unfairly. "In accordance with Federal Law and U.S. Department of Agriculture policy, this institution is prohibited from discriminating on the basis of race, color, national origin, sex, age, or disability. To file a complaint of discrimination, write USDA, Director, Office of Adjudication, 1400 Independence Avenue, SW, Washington, D.C. 20250-9410 or call toll free (866) 632-9992 (Voice). Individuals who are hearing impaired or have speech disabilities may contact USDA through the Federal Relay Service at (800) 877-8339, or (800) 845-6136 (Spanish). USDA is an equal opportunity provider and employer."

Food Service Roster Report -

Report Category: Food Service Report: Food Service Roster

Formatting Options:
☐ Summary Only ☐ Show Balance ☐ Show Race/Ethnicity

Sorting Options:
Sort By: Name Period: *None

Filtering Options:
☐ Include Withdrawn Students Grades: -1 - 13

Food Service Options:
Select:
☐ Students ☐ Faculty ☐ Patrons

Eligibility Summary
Faculty Account Statement
Food Service Deficit Letter
Food Service Roster
Lunch Count By Class
Meal Charge Summary
Meal Rates
Meal Summary
Payment Summary
Student Account Statement

Date: 6/18/2013

Food Service Roster

Zorad School District

Ouellette High School (720)

Student

Account ID	Name	Status	Grade	Balance	Race/Ethnicity
16208	Addley, Nigel	Free	9	11.74	White
15273	Ahrensback, Kaika	Free	9	36.50	White
15933	Alaniz, Prajedix	Free	9	-1.25	White
15241	Allbee, Chancey	Free	9	0.00	White
15792	Araiza, Jax	Free	9	0.50	White
25162	Bamwart, Shantara	Free	9	0.00	Hispanic
29991	Barabochkine, Carinne	Free	9	0.00	White
16438	Barretto, Caz	Free	9	6.25	Hispanic
20771	Beason, R-Mac	Free	10	11.85	Multiple Races
38020	Beringer, Alexandar	Free	9	0.00	Hispanic

Food Service Roster Report -

Date: 6/18/2013

→ Food Service Roster

Zorad School District

→ Summary by Race/Ethnicity

All Schools

→ Free	Race/Ethnicity	Count
	American Indian/Alaskan Native	1
	Asian	2
	Black or African American	2
	Hispanic	28
	Multiple Races	5
	Native Hawaiian/Other Pacific Islander	1
	White	88
	Total Free:	127
→ Full	Race/Ethnicity	Count
	American Indian/Alaskan Native	1
	Asian	4
	Black or African American	4
	Hispanic	58
	Multiple Races	8
	Native Hawaiian/Other Pacific Islander	10
	White	567
	Total Full:	652
→ Reduced	Race/Ethnicity	Count
	Black or African American	1
	Hispanic	4
	Multiple Races	2
	White	32
	Total Reduced:	39
	Total:	818

Lunch Count by Class Report - Is available, but there is no data to be able to produce the report at this time. There will be data available for you to pull on your own database.

- Eligibility Summary
- Faculty Account Statement
- Food Service Deficit Letter
- Food Service Roster
- Lunch Count By Class
- Meal Charge Summary
- Meal Rates
- Meal Summary
- Payment Summary
- Student Account Statement

Meal Charge Summary Report -

Date: 6/18/2013

→ Meal Charge Summary

Zorad School District

From: 8/21/2012 To: 6/18/2013

Dunbar High School (712)

Account Type	Grade	Meal Type	Status	Amount	Served	Amount
Student	9	Breakfast	Free	\$0.00	2	\$0.00
				\$2.25	1	\$2.25
				Grade 9 Total:		3
	10	Breakfast	Full	\$2.25	1	\$2.25
				Grade 10 Total:		1
	12	Breakfast	Free	\$0.00	1	\$0.00
				\$2.25	2	\$4.50
				\$2.25	2	\$4.50
		Lunch	Full	\$1.90	1	\$1.90
				Grade 12 Total:		6
	Student Total Served:				10	\$15.40
	School 712 Total Served:				10	\$15.40
Total Served:				10	\$15.40	

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[Meal Summary](#)
[Payment Summary](#)
[Student Account Statement](#)

Meal Rates Report -

6/18/2013

→ Meal Rates

Zorad School District

For: 6/18/2013

Ouellette High School (720)

Food Type	Food Item	Rate Type	From Grade	Effective	Expire	Rate
À la carte	A la Carte	Adult		4/17/2013	6/30/2013	0.75
		Adult Worker		4/17/2013	6/30/2013	0.75
		Child		4/17/2013	6/30/2013	0.75
		Student Free	9	4/17/2013	6/30/2013	0.75
		Student Free Worker	9	4/17/2013	6/30/2013	0.75
		Student Full	9	4/17/2013	6/30/2013	0.75
		Student Full Worker	9	4/17/2013	6/30/2013	0.75
		Student Non Reimbursable	9	4/17/2013	6/30/2013	0.75
		Student Non Reimbursable Worker	9	4/17/2013	6/30/2013	0.75
		Student Reduced	9	4/17/2013	6/30/2013	0.75
		Student Reduced Worker	9	4/17/2013	6/30/2013	0.75
À la carte	Breakfast Entree	Adult		7/1/2012		0.50
		Adult Worker		7/1/2012		0.50
		Child		7/1/2012		0.50
		Student Free	9	7/1/2012		0.50
		Student Free Worker	9	7/1/2012		0.50
		Student Full	9	7/1/2012		0.50
		Student Full Worker	9	7/1/2012		0.50

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[Student Account Statement](#)

Meal Summary Report –

Filtering Options:

As Of 08/21/2012 To 06/18/2013

Food Service Options:

Select:

Breakfast

Lunch

Select All Clear

Eligibility Summary

Faculty Account Statement

Food Service Deficit Letter

Food Service Roster

Lunch Count By Class

Meal Charge Summary

Meal Rates

Meal Summary

Payment Summary

Student Account Statement

6/18/2013

Meal Summary

Zorad School District

From: 8/21/2012 To: 6/18/2013

Ouellette High School (720)

Lunch		Faculty Count	Students				Patrons		Totals
Date			Free	Reduced	Full	Non-Reimb	Adult	Child	
4/1/2013	Workers	0	0	0	1	0	0	0	1
4/1/2013	Meals	0	0	1	0	0	1	1	3
4/26/2013	Meals	2	0	0	4	0	2	1	9
5/1/2013	Meals	2	2	2	28	0	1	1	36
5/2/2013	Meals	0	0	0	3	0	0	0	3
5/4/2013	Meals	0	0	0	1	0	0	0	1
5/9/2013	Meals	2	1	0	2	0	2	1	8
5/14/2013	Meals	0	0	0	2	1	0	0	3
5/15/2013	Meals	0	0	0	3	2	0	0	5
5/22/2013	Meals	2	1	0	5	0	2	1	11
6/5/2013	Workers	0	0	1	0	0	0	0	1
6/5/2013	Meals	0	0	0	1	0	0	0	1

Lunch Totals:

Meals	8	4	3	49	3	8	5	80
Workers	0	0	1	1	0	0	0	2

School 720 Totals:

Meals	8	4	3	49	3	8	5	80
Workers	0	0	1	1	0	0	0	2

Totals for Selected Schools:

Meals	8	4	3	49	3	8	5	80
Workers	0	0	1	1	0	0	0	2

Payment Summary by Date Report -

6/18/2013

→ Payment Summary by Date Zorad School District From: 8/21/2012 To: 6/18/2013

Ouellette High School (720)

Date	Students			Faculty			Patrons		Totals
	Line	Online	Other	Line	Online	Other	Adult	Child	
4/1/2013	0.00	0.00	0.00	0.00	0.00	0.00	2.90	1.90	\$4.80
4/26/2013	0.00	0.00	0.00	0.00	0.00	0.00	9.05	5.20	\$14.25
5/1/2013	23.00	0.00	0.00	0.00	0.00	0.00	4.40	3.00	\$30.40
5/2/2013	24.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	\$24.00
5/9/2013	0.00	0.00	0.00	0.00	0.00	0.00	2.90	1.90	\$4.80
5/13/2013	2.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	\$2.00
5/15/2013	246.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	\$246.00
5/16/2013	20.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	\$20.00
5/22/2013	65.00	0.00	0.00	0.00	0.00	0.00	5.80	3.40	\$74.20
5/29/2013	25.00	0.00	-20.00	20.00	0.00	0.00	0.00	0.00	\$25.00
6/5/2013	30.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	\$30.00
Totals:	\$435.00	\$0.00	-\$20.00	\$20.00	\$0.00	\$0.00	\$25.05	\$15.40	\$475.45

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Student Account Statement -

Users can add customized information in the Additional Comments fields. Comments are deleted after printing.

Formatting Options:

→ Additional Comments

Please bring money to help keep your account from being deficit. Thanks

Report Format:

6/18/2013

Zorad School District
Dunbar High School (712)
250 East 500 South, SLC, UT 84111
(555)878-0230

→ To the Parent or Guardian of:
Aprilee Abdo
250 East 500 South
SLC, UT 84111

Dear Parent/Guardian:

Your student, Aprilee, has a Food Service account balance of -\$3.70. If the account shows a negative balance, please make arrangements to pay the amount due. If a discrepancy should exist, please contact the school.

Please bring money to help keep your account from being deficit. Thanks

Sincerely,

School Nutrition Program Director

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Student Mailing Labels – are found under -

Report Category: Enrollment ----- Report: Student Mailing Labels

Report Category: Enrollment Report: Student Mailing Labels

Student Mailing Labels – Recommended Labels: Avery 5160

Permissions must be given to lunch personnel in Control Master Application- under Enrollment Group Category –

Select: Groups – Food Service Admin, Food Service, etc.

Select: Permissions / Group Permissions: Enrollment / Reports / Student Mailing Labels

The screenshot shows the 'Group Permissions' window for 'Food Service Admin'. The 'Enrollment' group is selected, and the 'Reports' sub-category is expanded, showing 'Student Mailing Labels' as a checked option. Red arrows trace the navigation path from the 'Groups' dropdown to 'Enrollment' and then to 'Student Mailing Labels'.

Select All Students to pull all students for Food Service Options of Free, Reduced and Full Pay

The screenshot shows a dropdown menu for selecting students. The 'All Students' option is highlighted with a red arrow. Below it, a list of student names is visible, including 'Aarzola, Brianna [23897]', 'Abalos, Cherrie [10908]', and 'Abdi, Kamala [9174]'. Another red arrow points to the list of names.

Formatting Options – allows a user to start on a specific label on the sheet of Avery Labels 5160 going down the columns left to right

Sorting Options:

Sort by – Student or Contact Name

Teacher for Period – with Period Selection

The screenshot shows the 'Sorting Options' dialog box. The 'Sort By' dropdown is set to 'Student or Contact Name', and the 'Period' dropdown is set to 'None'. Red arrows point to these two dropdown menus.

Filtering Options: Grade Levels

Grades 9 - 12

Reports:

- Students
- Parent/Guardian of Students
- Contacts
- Households

Grades 9 - 12

Reports:

- Students
- Parent/Guardian of Students
- Contacts
- Households

Report Selections: Students

Greg Aburahma
250 East 500 South
SLC, UT 84111

Shawndean Bernkopf
250 East 500 South
SLC, UT 84111

Jedidiah Candia
250 East 500 South
SLC, UT 84111

Grades 9 - 12

Reports:

- Students
- Parent/Guardian of Students
- Contacts
- Households

Select All Clear

Parent/Guardian of Students

To the Parents or Guardians of:
Greg Aburahma
250 East 500 South
SLC, UT 84111

To the Parents or Guardians of:
Shawndean Bernkopf
250 East 500 South
SLC, UT 84111

To the Parents or Guardians of:
Jedidiah Candia
250 East 500 South
SLC, UT 84111

Contacts

Grades 9 - 12

Reports:

- Students
- Parent/Guardian of Students
- Contacts
- Households

Select All Clear

Garnett Abner
250 East 500 South
SLC, UT 84111

Elric Batdorff
250 East 500 South
SLC, UT 84111

Bryn Cacillo
250 East 500 South
SLC, UT 84111

Households (one label will be printed per household)

Labels going down the columns
left to right

Grades 9 - 12

Reports:

- Students
- Parent/Guardian of Students
- Contacts
- Households

Select All Clear

To the Parents or Guardians of:
Student(s) at Ouellette High School
250 East 500 South
SLC, 84111

To the Parents or Guardians of:
Student(s) at Ouellette High School
250 East 500 South
SLC, 84111

To the Parents or Guardians of:
Student(s) at Ouellette High School
250 East 500 South
SLC, 84111

To the Parents or Guardians of:
Student(s) at Ouellette High School
250 East 500 South
SLC, UT 84111

To the Parents or Guardians of:
Student(s) at Ouellette High School
250 East 500 South
SLC, UT 84111

To the Parents or Guardians of:
Student(s) at Ouellette High School
250 East 500 South
SLC, UT 84111

To the Parents or Guardians of:
Student(s) at Ouellette High School
250 East 500 South
SLC, utah 84111

To the Parents or Guardians of:
Student(s) at Ouellette High School
250 East 500 South
SLC, utah 84111

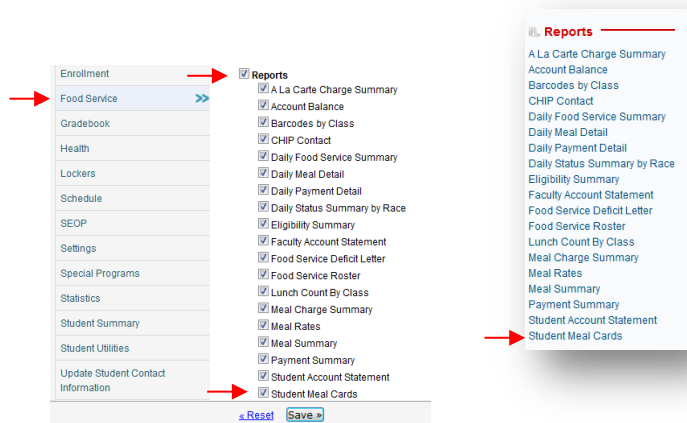
To the Parents or Guardians of:
Student(s) at Ouellette High School
250 East 500 South
SLC, utah 84111

Student Meal Cards– Recommended Labels: Avery 6578 - a laser jet printer recommended for best quality.

Permissions must be given to lunch personnel in Control Master Application- under Food Service Group Category –

Select: Groups – Food Service Admin, Food Service, etc.

Select: Permissions / Group Permissions: Food Service / Reports / Student Meal Cards



Brianna Aarzola

ID: 23897

Grade: 12

Teacher: Abreu, Romeo



Greg Aburahma

ID: 27784

Grade: 11

Teacher: Abreu, Romeo



Saleha Addy

ID: 25185

Grade: 11

Teacher: Abreu, Romeo



Cherrie Abalos

ID: 10908

Grade: 12

Teacher: Abreu, Romeo



Ventura Acevedo

ID: 28974

Grade: 10

Teacher: Abreu, Romeo



Lenola Adohene

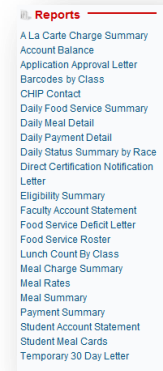
ID: 6214

Grade: 12

Teacher: Branich, Candis



Temporary 30 Day Letter – Notifies parents / guardians they have 30 days to resubmit an Eligibility Application for their students to continue to have free/reduced meals for the new school year.



8/1/2013

Zorad School District
250 East 500 South, SLC, UT 84111
(555)000-0000

Janeine Linch
250 East 500 South
SLC, UT 84111

Dear Parent/Guardian:

The free/reduced application Zorad School District Food Service had on file for fiscal year 2013 permitted your child/children to be served free or reduced meals for 30 days at the beginning of the 2013-2014 school year.

You will need to fill out a new application at your child/children's school to continue receiving lunch and / or breakfast for the rest of the school year. If your child's school cafeteria does not receive a completed application at this time, you will need to provide your child/children with money or a sack lunch.

If you have any questions you may call the school.

Tips:

Food Service Options:

Account Balance at or below:

(balance field can be left blank and it will pull all \$ amounts)

Select – Free, Reduced, Full Pay, or all three